



# FINAL BUDGET 2003-2004

## CITY COUNCIL

DAVE ROBERTS —MAYOR  
LINDA BUDGE—MAYOR PRO TEMPORE  
KEN COOLEY—COUNCIL MEMBER  
ROBERT MC GARVEY—COUNCIL MEMBER  
DAVID SANDER—COUNCIL MEMBER

**CITY OF RANCHO CORDOVA  
2003 - 2004 BUDGET**

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**Dave Roberts**  
Mayor

**Linda Budge**  
Mayor Pro Tempore

**Ken Cooley**  
Councilmember

**Robert McGarvey**  
Councilmember

**David Sander**  
Councilmember

August 19, 2003

SUBJECT: Adoption of 2003-04 Budget

The proposed budget for the first fiscal year of the new City of Rancho Cordova was reviewed by the City Council at a study session held on August 11, 2003, and was adopted by Resolution No. 50-2003 at the regular meeting of August 18, 2003. This final budget document reflects the modifications approved by the Council on that date, with the most significant change being a decrease in the amount budgeted for Property Tax Administration from \$130,000 to \$5000. The difference of \$125,000 has been added to the Contingency Account to be appropriated as determined by the Council at a later date.

Charles R. Cate  
Interim City Manager



**Dave Roberts**  
Mayor

**Linda Budge**  
Mayor Pro Tempore

**Ken Cooley**  
Councilmember

**Robert McGarvey**  
Councilmember

**David Sander**  
Councilmember

August 4, 2003

Mayor and Members of the City Council  
City of Rancho Cordova  
City Hall  
Rancho Cordova, California

Subject: 2003-04 Budget Message

#### OVERVIEW

I am pleased to present this proposed budget to the City Council for your review. Since it is the first budget for your new city, several assumptions were necessary with regard to revenues and expenditures. I would recommend that the permanent city manager and the council review the budget once again in January, after having six months of actual budget experience, and make adjustments as necessary. However, I believe that this budget document provides a solid foundation to begin your first year of operation. In addition to the General Fund Operating Budget, we have also included a one year Capital Improvement Budget based on the revenues available and for projects that were in process prior to incorporation.

As shown, we are estimating revenues for the General Fund to be \$26,390,957. Proposed expenditures for the first year, including a \$100,000 contingency account, are estimated to be \$26,489,366. As noted, if all the estimated first year costs were required to be paid in full the first year, there would be a projected shortfall of \$50,000. Given that the revenues and expenditures in the budget are rough estimates, for all practical purposes, this could be considered a balanced budget. However, because the cost of first year transition services provided by the County require payment of only \$3.5 million the first year, with the balance to be paid over the next five years, we actually end up with a projected surplus of revenues over expenditures as of June 30, 2004 of \$11,397,709.

Once this proposed budget is adopted by the Council, and a base budget year is established, it will be important to proceed with completing a 10 year revenue/expenditure forecast that will provide better information on the fund balance picture for future years.

#### OPERATING BUDGET COMMENTS

I am proposing that the City begin a policy of adopting budget objectives for each operating department. These objectives will set the tone of what is planned for accomplishment with the monies that are appropriated to each activity. Each subsequent years budget would then provide a summary report on the accomplishment of the previous years objectives. For the Council budget, two objectives are suggested, but you will have your own ideas about others that should be included.

The proposed budget recommends creation of additional staff positions, and it is likely that additional positions will be recommended by the permanent City Manager. The positions being recommended by department are:

CITY MANAGER	Executive Assistant
CITY CLERK	City Clerk Deputy City Clerk Office Assistant (half-time)
FINANCE	Finance Director Accountant/Auditor Office Assistant (half-time)

I should also point out that this budget accounts for some expenditures that have already been made, primarily costs related to remodeling and furnishing City Hall. We have established a separate budget activity to account for repayment of the county loan, to track subsequent year payments for first year transition costs, and for the annual revenue neutrality payments. A modest amount has been set aside for payments to outside agencies that may request funding support from the city, but this is a policy question for the council to determine. Finally, a contingency of \$100,000 has been budgeted for unforeseen expenses, which can be used only after a vote of the council to appropriate to a specific expenditure account.

#### CAPITAL IMPROVEMENT BUDGET COMMENTS

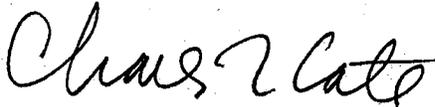
We have included in this budget document a one year Capital Improvement Budget for 2003-04. The projects are described and the funding sources noted. Most of these projects were in process prior to the city's incorporation, and for many, final completion will occur in future fiscal years. The council will probably want to consider adoption of

a five year capital improvement program as part of the 2004-05 fiscal year budget process.

SUMMARY

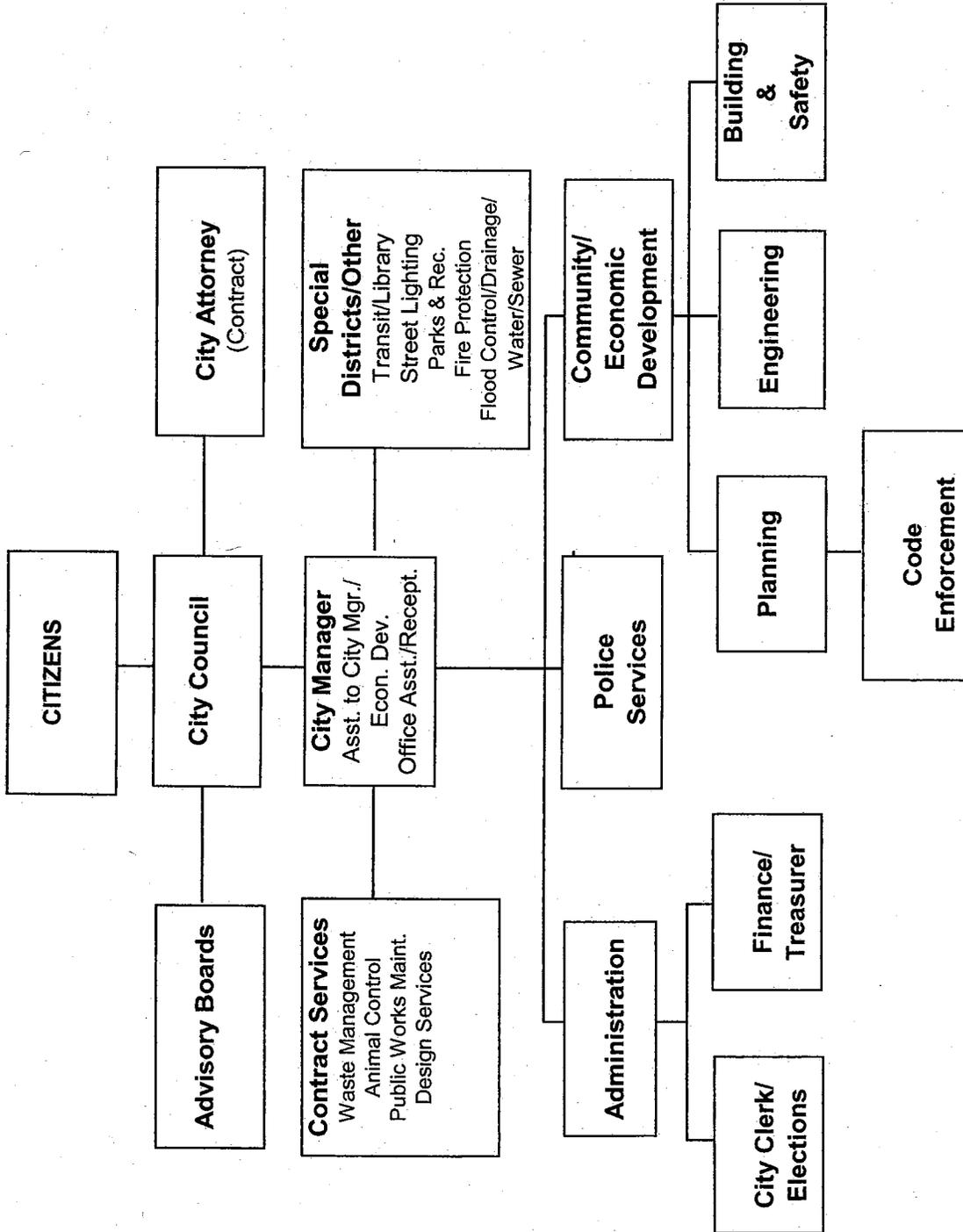
We look forward to reviewing the details of this proposed budget with the Council, and receiving your policy direction regarding the final budget that will be adopted. I would like to acknowledge the assistance of all the staff in putting this document together, but especially Gene Albaugh, Interim Finance Director, and Janette Lusk, Interim Accounting Consultant. I wish the City Council a very successful and productive first year of operation.

Respectfully submitted



Charles R. Cate  
Interim City Manager

# CITY OF RANCHO CORDOVA Organizational Chart



**CITY OF RANCHO CORDOVA  
Budgeted Positions  
Fiscal Year 2003 - 2004**

<u>City Manager</u>	
City Manager	1.0
Assistant to the City Manager/Economic Development	1.0
Executive Assistant	1.0
Office Assistant/Receptionist	1.0
<u>City Clerk/Elections</u>	
City Clerk	1.0
Deputy City Clerk	1.0
Office Assistant	0.5
<u>Finance/Treasurer</u>	
Finance Director/Treasurer	1.0
Accountant/Auditor	1.0
Office Assistant	0.5
	<hr/>
Total Positions	9.0

**City of Rancho Cordova  
General Fund Summary  
Revenue/Expenditure  
Budget  
July 2003 through June 2004**

	Proposed	Adopted
<b><u>Revenues</u></b>		
Taxes	\$16,823,757	\$16,823,757
Licenses, Fees, and Permits	\$3,992,500	\$3,992,500
Fines and Forfeitures	\$55,000	\$55,000
Intergovernmental Revenue	\$3,617,449	\$3,617,449
Other Revenue	\$424,545	\$424,545
Transfer to General Fund	\$1,526,115	\$1,526,115
Total Revenue	<u>\$26,439,366</u>	<u>\$26,439,366</u>
<b><u>Expenditures</u></b>		
City Council	77,575	77,575
Advisory Boards	11,500	11,500
City Manager	393,341	393,341
City Attorney	450,000	450,000
City Clerk/Elections	229,280	229,280
Finance/Treasurer	240,496	240,496
Personnel Services	34,000	34,000
Planning/Code Enforcement	1,314,000	1,314,000
Building & Safety	1,200,000	1,200,000
Engineering Services	1,985,000	1,985,000
Police Services	9,966,259	9,966,259
Public Works	1,526,115	1,526,115
Animal Care & Regulation	165,800	165,800
Non-Department/General Services	698,600	823,600
Payment To Other Agencies	8,147,400	8,022,400
Total Expenditures	<u>\$26,439,366</u>	<u>\$26,439,366</u>
<b><u>Credits</u></b>		
Less Deferred 1st Year Transition Costs	11,246,118 *	11,246,118 *
1st Qtr Sales Tax Retained by County to Offset First Year's Transitional Costs	2,500,000	2,500,000
General Fund Operating Surplus	<u>\$13,746,118</u>	<u>\$13,746,118</u>

\* Deferral includes: Police Services, Public Works, and Animal Control

**City of Rancho Cordova  
General Fund Detail  
Revenue Budget  
July 2003 through June 2004**

	<b>Proposed</b>	<b>Adopted</b>
<b>Taxes</b>		
4110 -Property Tax	4,252,000	4,252,000
4120 -Sales Tax	7,457,257	7,457,257
4130 -Franchise Fees	187,500	187,500
4135 -Utility Users Tax	2,367,000	2,367,000
4150 -Transient Occupancy Tax	2,355,000	2,355,000
4160 -Property Transfer Tax	205,000	205,000
Sub-Total	<b>\$16,823,757</b>	<b>\$16,823,757</b>
<b>Licenses, Fees, and Permits</b>		
4210 -Building Permits	1,700,000	1,700,000
4240 -Planning Dept. - Fees	450,000	450,000
4230 -Engineering Services/Land Dev	1,842,500	1,842,500
Sub-Total	<b>\$3,992,500</b>	<b>\$3,992,500</b>
<b>Fines and Forfeitures</b>		
4180 -Fines & Forfeitures	55,000	55,000
Sub-Total	<b>\$55,000</b>	<b>\$55,000</b>
<b>Intergovernmental Revenue</b>		
4145 -Motor Vehicle-Lieu Fees	3,617,449	3,617,449
Sub-Total	<b>\$3,617,449</b>	<b>\$3,617,449</b>
<b>Other Revenue</b>		
4310 -Interest Income	100,000	100,000
4415 -Cable Television	294,545	294,545
4440 - Housing Stock Conservation	30,000	30,000
Sub-Total	<b>\$424,545</b>	<b>\$424,545</b>
<b>Transfer to General Fund</b>		
4750 -Measure A	1,000,000	1,000,000
4710 - Gas Tax	526,115	526,115
Sub-Total	<b>\$1,526,115</b>	<b>\$1,526,115</b>
<b>General Fund Grand Total</b>	<b><u>\$26,439,366</u></b>	<b><u>\$26,439,366</u></b>

**CITY OF RANCHO CORDOVA  
EXPENDITURE BUDGET SUMMARY  
Fiscal year 2003-2004**

<u>GENERAL FUND</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
City Council	77,575	77,575
Advisory Boards	11,500	11,500
City Manager	393,341	393,341
City Attorney	450,000	450,000
City Clerk/Elections	229,280	229,280
Finance/Treasurer	240,496	240,496
Personnel Services	34,000	34,000
Planning/Code Enforcement	1,314,000	1,314,000
Building & Safety	1,200,000	1,200,000
Engineering Services	1,985,000	1,985,000
Police Services	9,966,259	9,966,259
Public Works	1,526,115	1,526,115
Animal Care & Regulation	165,800	165,800
Non-Department/General Services	698,600	823,600
Payment To Other Agencies	8,147,400	8,022,400
<b>Total General Fund</b>	<b>\$26,439,366</b>	<b>\$26,439,366</b>

**ACTIVITY: CITY COUNCIL**

**FUND: GENERAL  
DEPARTMENT: CITY COUNCIL  
ACTIVITY NO: 10**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
PERSONNEL SERVICES	\$35,175	\$35,175
SUPPLIES/SERVICES	\$42,400	\$42,400
<b>TOTAL</b>	<b>\$77,575</b>	<b>\$77,575</b>

**ACTIVITY DESCRIPTION**

The City Council consists of five representatives elected at large. The Council is the policy and legislative body of the City and formulates policy guidelines in response to the needs, values and interest of the citizens of Rancho Cordova. The Council hires the City Manager and City Attorney, makes appointments to commissions and advisory committees, and acts to influence local regional and state policies favorable to the City through various organizations and action groups.

**BUDGET OBJECTIVES**

- ▶ To assure accomplishment of the Strategic Goals established at the March 21 and September 26 Council Workshops
- ▶ To encourage staff to seek out new and innovative approaches to the delivery of public services

**COMMENTS ON EXPENDITURE DETAIL**

- 5216 - Attend Council-League conferences as needed.
- 5224 - SACOG, League of CA Cities (based on pop.) Memberships
- 5244 - Plaques, awards, Citizens' Commendation, honors to other cities, etc.

ACTIVITY: CITY COUNCIL

FUND: GENERAL  
DEPARTMENT: CITY COUNCIL  
ACTIVITY NO: 10

EXPENDITURE DETAIL

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>PERSONNEL SERVICES</u>		
5010 - Salary Permanent	30,000	30,000
5110 - Employer Payroll Exp	5,175	5,175
Subtotal	<u>\$35,175</u>	<u>\$35,175</u>
<u>SUPPLIES/SERVICES</u>		
5216 - Conference/Meetings	20,000	20,000
5224 - Dues/Membership	15,400	15,400
5244 - Office Expense	3,500	3,500
5278 - Mileage Reimb	3,500	3,500
Subtotal	<u>\$42,400</u>	<u>\$42,400</u>
TOTAL	<u>\$77,575</u>	<u>\$77,575</u>

POSITIONS

Council Members

PERSONNEL

5.0

**ACTIVITY: ADVISORY BOARDS**

**FUND: GENERAL  
DEPARTMENT: ADVISORY BOARDS  
ACTIVITY NO: 15**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$11,500	\$11,500
<b>TOTAL</b>	<b>\$11,500</b>	<b>\$11,500</b>

**ACTIVITY DESCRIPTION**

This budget activity is established to set aside funding in support of the various advisory boards and commissions that the Council will be establishing. Initially, only a Planning Commission has been considered.

**COMMENTS ON EXPENDITURE DETAIL**

- 5216 - Attendance to Leagues of CA Cities Planning Institute
- 5241 - General support to Advisory Boards
- 5260 - Stipend pay of up to \$50 per meeting
- 5276 - Professional seminars and classes

**ACTIVITY: ADVISORY BOARDS**

**FUND: GENERAL**  
**DEPARTMENT: ADVISORY BOARDS**  
**ACTIVITY NO: 15**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>SUPPLIES/SERVICES</u></b>		
5216 - Conference/Meetings	3,500	3,500
5241 - Miscellaneous	1,000	1,000
5260 - Professional Services	5,000	5,000
5272 - Subscriptions/Books	500	500
5276 - Training/Development	1,000	1,000
5278 - Mileage Reimb	500	500
Subtotal	<u>\$11,500</u>	<u>\$11,500</u>
<b>TOTAL</b>	<u><u>\$11,500</u></u>	<u><u>\$11,500</u></u>

**Boards and Commissions to be established by Council.**

**ACTIVITY: CITY MANAGER**

**FUND: GENERAL  
DEPARTMENT: CITY MANAGER  
ACTIVITY NO: 20**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
PERSONNEL SERVICES	\$372,341	\$372,341
SUPPLIES/SERVICES	\$21,000	\$21,000
<b>TOTAL</b>	<b>\$393,341</b>	<b>\$393,341</b>

**ACTIVITY DESCRIPTION**

The City Manager is responsible for carrying out Council policy, and directing and coordinating all City Departments and services. Specific responsibilities include preparation of the Annual Budget, advising the Council on the financial condition and needs of the City, attending Council meetings, representing the City in dealings with other jurisdictions, subject to Council direction, and performing other duties as directed by the City Council.

**BUDGET OBJECTIVES**

- ▶ To prepare and recommend for adoption a Comprehensive Human Resources Policy Manual
- ▶ To maintain a workplace characterized by innovation, enthusiasm and high standards of accomplishment
- ▶ To instill the concept of the "Citizen is a Customer" philosophy within the organization
- ▶ To prepare and recommend for adoption an Emergency Preparedness Plan
- ▶ To prepare an Economic Development/Retention Plan for adoption by the City Council including a recommendation for funding as part of the six month budget review process

**COMMENTS ON EXPENDITURE DETAIL**

5216 - League of CA Cities Conferences  
5224 - ICMA Membership  
5260 - Transitional Consultant

**ACTIVITY: CITY MANAGER**

**FUND: GENERAL  
DEPARTMENT: CITY MANAGER  
ACTIVITY NO: 20**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>PERSONNEL SERVICES</u></b>		
* 5010 - Salary Permanent	251,150	251,150
5015 - Interim Staff	31,200	31,200
5016 - CM Housing	2,489	2,489
5110 - Employer Payroll Exp	21,929	21,929
5115 - Auto Allowance	4,500	4,500
5130 - Benefits	61,073	61,073
Subtotal	\$372,341	\$372,341
<b><u>SUPPLIES/SERVICES</u></b>		
5216 - Conference/Meetings	4,000	4,000
5224 - Dues/Membership	1,500	1,500
5260 - Professional Services	15,000	15,000
5272 - Subscriptions/Books	500	500
Subtotal	\$21,000	\$21,000
<b>TOTAL</b>	<b>\$393,341</b>	<b>\$393,341</b>

<u>POSITIONS</u>	<u>PERSONNEL</u>
* City Manager	1.0
Asst. City Manager/ Economic Dev	1.0
* Executive Assistant	1.0
Office Assistant/Receptionist	1.0
Total	4.0
* Assumes less than full year	

**ACTIVITY: CITY ATTORNEY**

**FUND: GENERAL  
DEPARTMENT: CITY ATTORNEY  
ACTIVITY NO: 30**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$450,000	\$450,000
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$450,000</b>

**ACTIVITY DESCRIPTION**

The City Attorney works closely with the City Manager and his staff to carry out the Council's goals. The City Attorney directs and manages the work of the City Attorney's Office. The City Attorney's Office provides legal service, advice, and representation to the Mayor, City Council, City Manager, City departments, and City Boards and Commissions. It also serves as General Counsel for other boards, commissions and agencies formed by the City (e.g. Parking Authority, Redevelopment Agency). The City Attorney's Office advocates the City's interest in lawsuits filed against or on behalf of the City, its officers employees, and agencies in administrative venues, before boards and commissions, and in the state and federal court systems. The City Attorney's Office assists in the investigation of all claims for damages filed against the City and defends the City's interest when necessary. The City Attorney's Office similarly provides legal advice in the areas of finance, land use, personnel, elections, conflicts of interest, and economic development, among others. Services include drafting and reviewing contracts, ordinances, resolutions, and other documents, as well as legal research. The City Attorney also provides counsel to and attends meetings of the Council, Planning Commission (as required), and subcommittees (as required).

**BUDGET OBJECTIVES**

- ▶ To assist staff and consultants with the preparation of the General plan including:
  - Reviewing and providing comments on all drafts of the General Plan
  - Reviewing and providing comments on the Environmental Impact Report for the General Plan and assisting with the preparation of responses to comments on the Draft EIR
  - Preparing resolutions recommending approval of the EIR and General Plan and for the City Council's approval of both documents
  - Attending and providing advice at all General Plan hearings before the City Council
- ▶ To prepare resolutions establishing development impact fees for public facilities and traffic impact fees. Assist consultants and staff with preparation of reports supporting fee amounts
- ▶ To continue the ongoing preparation of ordinances, Municipal Code updates, agreements, franchises and review of all matters of pending litigation of behalf of City

**ACTIVITY: CITY ATTORNEY**

**FUND: GENERAL  
DEPARTMENT: CITY ATTORNEY  
ACTIVITY NO: 30**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b>SUPPLIES/SERVICES</b>		
5218 - Contractual Service	450,000	450,000
Subtotal	<u>\$450,000</u>	<u>\$450,000</u>
<b>TOTAL</b>	<u><u>\$450,000</u></u>	<u><u>\$450,000</u></u>

**BUDGET OBJECTIVES (Cont'd)**

- ▶ To meet regularly with the City Manager and staff to assist in addressing matters pending before the City
- ▶ To complete adoption of Municipal Code
- ▶ To prepare ordinances for removal and amortization of incompatible land uses and maintenance of downtown aesthetics
- ▶ To assist in the completion of necessary revisions to the Zoning Ordinance and other ordinances for General Plan consistency
- ▶ To assist in the expansion of the City's sphere of influence and annexations
- ▶ To review and advise the City Council on the Revenue Neutrality Agreement & other financial issues
- ▶ To provide inclusive and competent legal services to the City by maintaining knowledge of legal requirements stemming from federal and state statutes, regulations, mandates and case law
- ▶ To represent and/or defend the City in most litigation and seek early settlement where such is favorable to the City
- ▶ To seek to provide resolutions of litigation issues through creative legal means, i.e. mediation/alternative dispute resolution
- ▶ To communicate on an on going basis with City Council regarding recent legal issues of significance to the City
- ▶ To coordinate the City Prosecutor/code enforcement program

**COMMENTS ON EXPENDITURE DETAIL**

5218 - Pre-incorporation legal fees of \$120,000 are being paid over a six month period. \$330,000 is the estimated legal fee for current year, although can adjust if needed at six month budget review.

**ACTIVITY: CITY CLERK/ELECTIONS**

**FUND: GENERAL**  
**DEPARTMENT: CITY CLERK/ELECTIONS**  
**ACTIVITY NO: 41**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
PERSONNEL SERVICES	\$183,630	\$183,630
SUPPLIES/SERVICES	\$45,650	\$45,650
<b>TOTAL</b>	<b>\$229,280</b>	<b>\$229,280</b>

**ACTIVITY DESCRIPTION**

The City Clerk Department administers the activities pertaining to City Council legislation, processes Council Agendas, manages the public record, and disseminates information concerning Council actions to staff, the public, and other agencies. Publishes legal notices, records minutes, maintains the repository for contracts, deeds and other City documents; performs duties required for improvement districts and community facilities districts; maintains the Rancho Cordova Code; manages an index of legislative actions of the Council. Receives and process claims against the City. Acts as local filing officer for City officials and staff for conflict of interest disclosure statements; maintains logs as required by law. The City Clerk conducts regular/special municipal elections, receives initiative, referendum and other petitions, and is the filing officer for campaign disclosure statements.

**BUDGET OBJECTIVES**

- ▶ To manage the organization of a new City Clerk Department
- ▶ To prepare a records management system for the department including methods for electronic storage and retrieval of records
- ▶ To coordinate with a code publishing firm to begin the process of assessment and printing of the first City Code
- ▶ To assist with recruitment process for the first permanent City Clerk
- ▶ To train staff as required

**COMMENTS ON EXPENDITURE DETAIL**

- 5216 - Sacramento Clerk Assoc, 4 League of Ca Cities meetings, Election Seminars
- 5225 - Pre-Nov 4, 2004 Election Costs
- 5244 - Document filing, proclamation papers
- 5258 - Legal Notice Publications
- 5260 - Codification System - Possible Joint Venture with City of Elk Grove to prepare first code for cost savings.

**ACTIVITY: CITY CLERK/ELECTIONS**

**FUND: GENERAL**  
**DEPARTMENT: CITY CLERK/ELECTIONS**  
**ACTIVITY NO: 41**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>PERSONNEL SERVICES</u></b>		
* 5010 - Salary Permanent	120,000	120,000
5015 - Interim Staff	25,000	25,000
5020 - Salary Temporary		
5110 - Employer Payroll Exp	10,880	10,880
5130 - Benefits	27,750	27,750
Subtotal	\$183,630	\$183,630
<b><u>SUPPLIES/SERVICES</u></b>		
5216 - Conference/Meetings	5,000	5,000
5224 - Dues/Membership	650	650
5225 - Election Costs	4,000	4,000
5244 - Office Expense	2,500	2,500
5258 - Printing/Advertising	10,500	10,500
5260 - Professional Services	20,000	20,000
5272 - Subscriptions/Books	500	500
5278 - Mileage Reimbursement	2,500	2,500
Subtotal	\$45,650	\$45,650
<b>TOTAL</b>	<b>\$229,280</b>	<b>\$229,280</b>

<u>POSITIONS</u>	<u>PERSONNEL</u>
* City Clerk	1.0
* Deputy City Clerk	1.0
* Office Assistant	<u>0.5</u>
Total	2.5

\* Assumes less than full year

**ACTIVITY: FINANCE/TREASURER**

**FUND: GENERAL**

**DEPARTMENT: FINANCE/TREASURER**

**ACTIVITY NO: 42**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
PERSONNEL SERVICES	\$197,346	\$197,346
SUPPLIES/SERVICES	\$23,150	\$23,150
CAPITAL OUTLAY	\$20,000	\$20,000
<b>TOTAL</b>	<b>\$240,496</b>	<b>\$240,496</b>

**ACTIVITY DESCRIPTION**

This department is responsible for maintaining the City's accounting and auditing programs; administration of payroll; investment of City funds; working with the independent auditors on preparation of the annual audit; serving in a variety of support activities and providing data and information to the City Manager and the City Council.

**BUDGET OBJECTIVES**

- ▶ To prepare and submit monthly revenue and expenditure reports as required by the Government Code and the City's policies.
- ▶ To prudently and cost effectively invest City funds to minimize risk and maximize yield.
- ▶ To achieve an "Unqualified Audit" opinion on the City's annual audit.
- ▶ To provide support, maintenance and training to all departments for activities assigned to the Finance/Treasurer's Department.
- ▶ To prepare a Request for Proposals for audit services, evaluate proposals and recommend award of a contract.
- ▶ To prepare a Request for Proposals to secure and implement a financial accounting software suitable for effective operation of a contract City.
- ▶ To complete a Finance/Treasurer's Department accounting procedures manual.
- ▶ To complete an Internal Control policy.
- ▶ To complete an Investment Policy for Council approval.
- ▶ To work closely with the City Manager in development of the annual budget.

**COMMENTS ON EXPENDITURE DETAIL**

- 5015 - Interim Finance Director, Interim Accountant/Auditor
  - 5216 - League of CA Cities Finance meeting, GFOA, etc as needed
  - 5244 - Computer checks & deposit slips, approval stamps, etc.
  - 5260 - Payroll processing
  - 5602 - Partial cost of establishing general ledger fund accounting system.
- Balance to be budgeted year 04-05.

**ACTIVITY: FINANCE/TREASURER**

**FUND: GENERAL**  
**DEPARTMENT: FINANCE/TREASURER**  
**ACTIVITY NO: 42**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>PERSONNEL SERVICES</u></b>		
* 5010 - Salary Permanent	104,250	104,250
5015 - Interim Staff	58,000	58,000
5110 - Employer Payroll Exp	9,708	9,708
5130 - Benefits	25,388	25,388
Subtotal	\$197,346	\$197,346
<b><u>SUPPLIES/SERVICES</u></b>		
5216 - Conference/Meetings	3,000	3,000
5224 - Dues/Membership	900	900
5230 - Independent Audit	15,000	15,000
5244 - Office Expense	750	750
5260 - Professional Services	2,000	2,000
5272 - Subscriptions/Books	500	500
5278 - Mileage Reimbursement	1,000	1,000
Subtotal	\$23,150	\$23,150
<b><u>CAPITAL OUTLAY</u></b>		
5602 - Accounting Software	20,000	20,000
Subtotal	\$20,000	\$20,000
<b>TOTAL</b>	<b>\$240,496</b>	<b>\$240,496</b>

<u>POSITIONS</u>	<u>PERSONNEL</u>
* Finance Director/Treasurer	1.0
* Accountant/Auditor	1.0
* Office Assistant	<u>0.5</u>
Total	2.5

\* Assumes less than full year

**ACTIVITY: PERSONNEL SERVICES**

**FUND: GENERAL**  
**DEPARTMENT: PERSONNEL SERVICES**  
**ACTIVITY NO: 43**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$34,000	\$34,000
<b>TOTAL</b>	<b>\$34,000</b>	<b>\$34,000</b>

**ACTIVITY DESCRIPTION**

This activity centralizes all costs associated with recruitment and selection of employees. It also covers costs related to special training and seminars for staff that might occur in the future, including the potential for reimbursement to employees taking approved classes and certification courses.

**COMMENTS ON EXPENDITURE DETAIL**

- 5258 - Advertising job recruitment
- 5260 - City Manager recruitment contract, human resources consultant.
- 5276 - Specialized training/seminars for City Staff

**ACTIVITY: PERSONNEL SERVICES**

**FUND: GENERAL**

**DEPARTMENT: PERSONNEL SERVICES**

**ACTIVITY NO: 43**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>SUPPLIES/SERVICES</u></b>		
5258 - Printing/Advertising	3,500	3,500
5260 - Professional Services	27,500	27,500
5272 - Subscriptions/Books	500	500
5276 - Training/Development	2,500	2,500
Subtotal	<u>\$34,000</u>	<u>\$34,000</u>
<b>TOTAL</b>	<b><u>\$34,000</u></b>	<b><u>\$34,000</u></b>

**ACTIVITY: PLANNING/CODE ENFORCEMENT**

**FUND: GENERAL**

**DEPARTMENT: PLANNING/CODE ENFORCEMENT**

**ACTIVITY NO: 51**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$1,314,000	\$1,314,000
TOTAL	<u>\$1,314,000</u>	<u>\$1,314,000</u>

**ACTIVITY DESCRIPTION**

**Planning**

The Planning Department is set-up to adjust staffing as development activity demands and is initially staffed under contract by a Planning Director, Principal Planner, an Assistant Planner and an Administrative Assistant. It is anticipated within this budget that an additional Associate Planner will be hired. The above noted staff members are responsible for current and advance planning, land use applications and environmental documentation. Additional staff, based upon specific development/project demands, will assist with complex environmental documents. It is intended that all development projects fully support related staff costs and will not impact the City's General Fund Budget.

**Code Enforcement**

The Code Enforcement Division is staffed under contract by a Code Enforcement Manager, two Field Inspectors, and an Administrative Assistant. The above noted staff members are responsible for all aspects of the IN-SHAPE Code Compliance Program, including enforcement of housing, zoning and other municipal ordinances within the City boundaries. The City Council will be exploring a more defined work program in the near future and as a result the budget may need to be adjusted.

**BUDGET OBJECTIVES**

**Planning**

- ▶ To transition development projects from County of Sacramento to City of Rancho Cordova
- ▶ To prepare detailed scope of services for Council review by September 15, 2003
- ▶ To assist Council with determining role for Planning Agency and CorPAC
- ▶ To initiate development project review procedures, including coordination with affected agencies, adoption of Design Review procedure and adoption of Zoning Code revisions
- ▶ To process all current and future development applications
- ▶ To initiate preparation of City's first General Plan

**Code Enforcement**

- ▶ To transition code enforcement activities from County of Sacramento to City
- ▶ To Participate in the Rancho Cordova Weed and Seed Program
- ▶ To initiate preparation of a consolidated code enforcement ordinance
- ▶ To initiate billing, collection and administration of housing stock conservation fee
- ▶ To respond to and take action upon at least 80% of all service requests within 24 hours report of complaint

**ACTIVITY: PLANNING/CODE ENFORCEMENT**

**FUND: GENERAL**

**DEPARTMENT: PLANNING/CODE ENFORCEMENT**

**ACTIVITY NO: 51**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>SUPPLIES/SERVICES</u>		
5218 - Contractual Service		
Planning	800,000	800,000
Code Enforcement	514,000	514,000
Subtotal	<u>\$1,314,000</u>	<u>\$1,314,000</u>
TOTAL	<u><u>\$1,314,000</u></u>	<u><u>\$1,314,000</u></u>

**COMMENTS ON EXPENDITURE DETAIL**

The City's contract with PMC is for reimbursement for hours worked in performing the necessary and agreed upon tasks. Some of the estimated costs shown will be recoverable through fees and charges.

**ACTIVITY: BUILDING SAFETY**

**FUND: GENERAL  
DEPARTMENT: BUILDING SAFETY  
ACTIVITY NO: 52**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$1,200,000	\$1,200,000
<b>TOTAL</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>

**ACTIVITY DESCRIPTION**

Under contract with the County of Sacramento this activity is headed by the Building Official, with a staff of one Civil Engineer, one Engineering Technician, and four Building Inspectors. All positions are on an "as needed only" and dedicated up to full time for the City of Rancho Cordova. The department is responsible for the review of building plans, issuance of building permits, inspection of construction and property, stormwater pollution prevention, inspection of complaints for work without permits and change of occupancy without permits. It is the responsibility of this department to assure that all state code requirements have been met prior to issuing a certificate of occupancy.

**BUDGET OBJECTIVES**

- ▶ To provide pro-active enforcement of building and safety laws
- ▶ To coordinate with all applicable County agencies to ensure prompt permit document routing and approvals
- ▶ To implement a reporting protocol of building and safety activities
- ▶ To implement an on-line website of appropriate forms, documentation and resources
- ▶ To coordinate all SWPP monitoring activities
- ▶ To streamline procedures for master plan and production housing processing

**COMMENTS ON EXPENDITURE DETAIL**

The City's contract with Sacramento County is for reimbursement for hours of service in performing the necessary and agreed tasks. All of the estimated costs are recoverable through fees and charges.

**ACTIVITY: BUILDING SAFETY**

**FUND: GENERAL  
DEPARTMENT: BUILDING SAFETY  
ACTIVITY NO: 52**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>SUPPLIES/SERVICES</u>		
5218 - Contractural Service	1,200,000	1,200,000
Subtotal	<u>\$1,200,000</u>	<u>\$1,200,000</u>
TOTAL	<u>\$1,200,000</u>	<u>\$1,200,000</u>

**ACTIVITY: CITY ENGINEER/LAND DEVELOPMENT**

**FUND: GENERAL**

**DEPARTMENT: CITY ENGINEER/LAND DEV**

**ACTIVITY NO: 53**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$1,985,000	\$1,985,000
<b>TOTAL</b>	<b>\$1,985,000</b>	<b>\$1,985,000</b>

**ACTIVITY DESCRIPTION**

Under contract with the County of Sacramento, this activity is headed by the City Engineer, with staff support from Assistant Land Surveyor, Engineering Technicians, Administrative Assistant, and County Public Works engineering staff and field inspectors on an "as needed basis". Staff administers and manages review and approval of Subdivision Maps, Parcel Maps and Final Maps, review and approval of engineered civil improvement plans, administers and manages construction of capital projects, performs development review and inspection of construction activities, manages the Storm Water Pollution and Prevention Program (SWPPP), provides engineering support to other departments and manages the Public Works Transportation maintenance activities.

**BUDGET OBJECTIVES**

- ▶ To provide engineering support services for City needs and private development projects
- ▶ To implement the City's Capital Improvement Program
- ▶ To oversee and implement the City's infrastructure maintenance program consistent with community needs and sustainability goals
- ▶ To administer the Service Request System in response to citizen complaints and City Official inquiries
- ▶ To oversee the Storm Water Pollution and Prevention Program
- ▶ To represent the City on regional Transportation committees
- ▶ To develop relations with other technical agencies and other jurisdictions and provide coordinated projects and programs where feasible
- ▶ To oversee Construction Safety and Traffic Control Monitoring

**COMMENTS ON EXPENDITURE DETAIL**

The City's contract with Sacramento County is for reimbursement for hours of service in performing the necessary and agreed tasks. Most of the costs for plan review and inspection services are recoverable through contractor and developer direct billing.

**ACTIVITY: CITY ENGINEER/LAND DEVELOPMENT**

**FUND: GENERAL**

**DEPARTMENT: CITY ENGINEER/LAND DEV**

**ACTIVITY NO: 53**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b>SUPPLIES/SERVICES</b>		
<b>5218 Contractual Service</b>		
<b>Land Division</b>	<b>850,000</b>	<b>850,000</b>
<b>City Engineer</b>	<b>185,000</b>	<b>185,000</b>
<b>Construction Management</b>	<b>950,000</b>	<b>950,000</b>
<b>Subtotal</b>	<b>\$1,985,000</b>	<b>\$1,985,000</b>
<b>TOTAL</b>	<b>\$1,985,000</b>	<b>\$1,985,000</b>

**ACTIVITY: POLICE SERVICES**

**FUND: GENERAL  
DEPARTMENT: POLICE SERVICES  
ACTIVITY NO: 60**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$9,966,259	\$9,966,259
<b>TOTAL</b>	<b>\$9,966,259</b>	<b>\$9,966,259</b>

**ACTIVITY DESCRIPTION**

The Sacramento Sheriff's Department's East Division shall continue to provide services to the new City of Rancho Cordova upon its incorporation as of July 1, 2003 as provided by law. Service costs for Fiscal Year 2003-04 will be billed to the City of Rancho Cordova based on services provided. The Sheriff's Rockingham Station shall continue to be the designated station serving the City of Rancho Cordova. Law enforcement services provided to the City of Rancho Cordova include: emergency response; general patrol and response to calls for law enforcement services; crime reporting services; problem-oriented policing; criminal investigations; school resource services; crime prevention; crime analysis; volunteers in partnership with the sheriff; specialty unit response (SWAT, K-9, Aero, etc); communications; records; administrative support; training

**BUDGET OBJECTIVES**

- ▶ To establish the Neighborhood Deputy Sheriff Program (NDS) designated to interface zone/beat patrol officers with the community no later than January 1, 2004
- ▶ To assign Problem Oriented Policing officers each of the City's three zone by July 27, 2003 to solve longstanding crime and nuisance issues and reduce crime and blight
- ▶ To improve victim services and investigative follow-up by implementing victim feedback and referral systems by June 30, 2004
- ▶ To reduce youth related crime by 5% and improve the well being of the community's youth by June 30, 2004
- ▶ To maintain safe and drug free school campuses and improve school safety by assigning a school resource officer to Rancho Cordova public schools by September 1, 2003
- ▶ To integrate Homeland Security into department crime prevention programs and presentations and improve preparedness for first responders by January 1, 2004
- ▶ To reduce property crime by 5% and prevent victimization through crime prevention by June 30, 2004
- ▶ To successfully obtain grant funding for the Rancho Cordova Weed and Seed program by partnering with agencies members of the community and reduce crime and blight in the area by June 30, 2004

**ACTIVITY: POLICE SERVICES**

**FUND: GENERAL**  
**DEPARTMENT: POLICE SERVICES**  
**ACTIVITY NO: 60**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>SUPPLIES/SERVICES</u>		
CTY 5218 - Contractual Service	9,966,259	9,966,259
Subtotal	<u>\$9,966,259</u>	<u>\$9,966,259</u>
TOTAL	<u>\$9,966,259</u>	<u>\$9,966,259</u>

**ACTIVITY: PUBLIC WORKS**

**FUND: GENERAL  
DEPARTMENT: PUBLIC WORKS  
ACTIVITY NO: 70**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	<u>\$1,526,115</u>	<u>\$1,526,115</u>
TOTAL	<u>\$1,526,115</u>	<u>\$1,526,115</u>

**ACTIVITY DESCRIPTION**

This activity accounts for the various public works services provided under contract with the County of Sacramento. Sacramento County contract services are provided on an actual time and material basis.

**COMMENTS ON EXPENDITURE DETAIL**

The estimated costs shown for each maintenance category are based on a level of service provided in recent years to the Rancho Cordova area. The actual billing could be higher, depending on the level of service requested by the City.

ACTIVITY: PUBLIC WORKS

FUND: GENERAL  
DEPARTMENT: PUBLIC WORKS  
ACTIVITY NO: 70

EXPENDITURE DETAIL

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<b><u>SUPPLIES/SERVICES</u></b>		
<b>5218 - Contractual Services</b>		
5262.1 - Insurance Premiums	35,000	35,000
5262.2 - Traffic Signal Maintenance	210,000	210,000
5262.3 - Traffic Operations	33,000	33,000
5262.4 - Traffic Signs, Stripping	204,000	204,000
5262.5 - Pavement & Roadside	328,000	328,000
5262.6 - Bridge Maintenance	30,000	30,000
5262.7 - Tree/Landscape Maintenance	264,000	264,000
5262.8 - Storm Response	10,000	10,000
5262.9 - Supervisor Emergency Response	5,000	5,000
5263.1 - Hazardous Materials Response	22,000	22,000
5263.2 - General Engineering & Support	4,000	4,000
5263.3 - Traffic Eng./Transportation Planning	250,000	250,000
5263.4 - Contract Landscape	71,115	71,115
5263.5 - Contract Management/Support	50,000	50,000
5263.6 - Supplemental Fund	10,000	10,000
Subtotal	<u>\$1,526,115</u>	<u>\$1,526,115</u>
TOTAL	<u>\$1,526,115</u>	<u>\$1,526,115</u>

**ACTIVITY: ANIMAL CARE AND REGULATION**

**FUND: GENERAL**

**DEPARTMENT: ANIMAL CARE AND REGULATION**

**ACTIVITY NO: 80**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$165,800	\$165,800
<b>TOTAL</b>	<u>\$165,800</u>	<u>\$165,800</u>

**ACTIVITY DESCRIPTION**

The City has entered into a contract with the County of Sacramento to provide animal control services within the City limits. Services are provided based on a PROPOSED rate schedule. The County retains all license fees collected and credits the City accordingly as an offset against charges for services. The vision and mission of the Department is to work collaboratively in the community to promote people and animals living together in harmony and to promote quality of life in the community by providing public health and safety services related to animals, including the care and regulation of animals and the prevention of rabies.

**COMMENTS ON EXPENDITURE DETAIL**

5218 - This is the estimated net cost provided by Sacramento County for providing service for 2003-04, after a reduction for license fees collected.

**ACTIVITY: ANIMAL CARE AND REGULATION**

**FUND: GENERAL**

**DEPARTMENT: ANIMAL CARE AND REGULATION**

**ACTIVITY NO: 80**

**EXPENDITURE DETAIL**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>SUPPLIES/SERVICES</u>		
5218 - Contractual Service	165,800	165,800
Subtotal	<u>\$165,800</u>	<u>\$165,800</u>
TOTAL	<u>\$165,800</u>	<u>\$165,800</u>

**ACTIVITY: NON-DEPARTMENT/GENERAL SERVICES**

**FUND: GENERAL**

**DEPARTMENT: NON-DEPARTMENT/GENERAL SERVICES**

**ACTIVITY NO: 90**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
SUPPLIES/SERVICES	\$321,100	\$321,100
CAPITAL OUTLAY	\$277,500	\$277,500
CONTINGENCY	\$100,000	\$225,000
<b>TOTAL</b>	<b>\$698,600</b>	<b>\$823,600</b>

**ACTIVITY DESCRIPTION**

This activity accounts for the costs of the support services needed to run the general City Hall operations. It also accounts for the cost of various items which are not directly attributable to a specific department.

**COMMENTS ON EXPENDITURE DETAIL**

- 5210 - General building maintenance, security, janitorial service, trash disposal, handicap ramp, landscape service
- 5217 - Contributions as approved by City Council
- 5228 - Two copy machines & postage machine
- 5234 - General liability, property, and Workers' Compensation
- 5240 - Two copy machines
- 5244 - Break room equipment & supplies, logo design & associated costs
- 5248 - Start up supplies for City Hall, copy paper, toner, etc.
- 5258 - Letterhead, envelope, business cards, etc.
- 5260 - Sept Retreat - Strategic Planning, IT Support, Consultant for completion Folsom Blvd (BID), voter registration consultant
- 5268 - Various items for City promotion with City Logo
- 5270 - Inaugural celebration and future special events
- 5602 - Office furniture, telephone/internet system for City Hall, computers, printers, fax, sound system, office tables, wall hangings
- 5604 - Costs associated with City Hall Remodel/Improvements, space design
- 5910 - An amount for unanticipated costs. Will require City Council action to appropriate to a specific expenditure account.

ACTIVITY: NON-DEPARTMENT/GENERAL SERVICES

FUND: GENERAL

DEPARTMENT: NON-DEPT/GEN SERVICES

ACTIVITY NO: 90

EXPENDITURE DETAIL

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>SUPPLIES/SERVICES</u>		
5210 - Bldg Repairs/Maintenance	25,000	25,000
5217 - Contribution To Other Agencies	20,000	20,000
5228 - Eq Lease/Rental	11,000	11,000
5234 - Insurance	29,000	29,000
5240 - Maintenance- Equip	1,200	1,200
5244 - Office Expense	15,000	15,000
5248 - Office Supplies	25,000	25,000
5256 - Postage	20,000	20,000
5258 - Printing	5,500	5,500
5260 - Professional Services	48,600	48,600
5261 - Publication Newsletter	35,000	35,000
5264 - Rent Office	0	0
5268 - Signage/Promotions	5,500	5,500
5270 - Special Events	23,500	23,500
5274 - Telecommunications	40,000	40,000
5280 - Utilities Gas/Electric	14,400	14,400
5282 - Utilities Water/Sewer	2,400	2,400
Subtotal	<u>\$321,100</u>	<u>\$321,100</u>
<u>CAPITAL OUTLAY</u>		
5602 - Ofc Eq & Fur Over 1,000	177,500	177,500
5604 - Office Improvements	100,000	100,000
Subtotal	<u>\$277,500</u>	<u>\$277,500</u>
<u>CONTINGENCY</u>		
5910 - Contingency	100,000	225,000
Subtotal	<u>\$100,000</u>	<u>\$225,000</u>
TOTAL	<u>\$698,600</u>	<u>\$823,600</u>

**ACTIVITY: PAYMENTS TO OTHER AGENCIES**

**FUND: GENERAL**

**DEPARTMENT: PAYMENTS TO OTHER AGENCIES**

**ACTIVITY NO: 95**

**EXPENDITURE SUMMARY**

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
PAYMENTS TO OTHER AGENCIES	\$8,022,400	
TOTAL	<u>\$8,022,400</u>	

**ACTIVITY DESCRIPTION**

**This activity covers the costs related to incorporation and the ongoing payments to the County of Sacramento related to Revenue Neutrality.**

**COMMENTS ON EXPENDITURE DETAIL**

- 5505 - Pay back principal and estimated interest of \$6,500 on the \$350,000 loan from County**
- 5510 - Per LAFCO Tax Sharing Agreement**
- 5515 - Remaining balance of 1st year Transition costs will be paid over 5 years**

ACTIVITY:PAYMENTS TO OTHER AGENCIES

FUND: GENERAL

DEPARTMENT: PAYMENTS TO OTHER AGENCIES

ACTIVITY NO: 95

EXPENDITURE DETAIL

<u>DESCRIPTION</u>	<u>PROPOSED</u>	<u>ADOPTED</u>
<u>PAYMENTS TO OTHER AGENCIES</u>		
5505 - Co Loan Repay-350000	356,500	356,500
5510 - Revenue Neutrality	4,145,840	4,145,840
5515 - 1st Yr Transition costs	3,500,000	3,500,000
5520 - LAFCO Cost Share	11,500	11,500
5530 - Property Tax Adm	130,000	5,000
5560 - State Board Equalization	3,560	3,560
Subtotal	<u>\$8,147,400</u>	<u>\$8,022,400</u>
TOTAL	<u>\$8,147,400</u>	<u>\$8,022,400</u>

**CAPITAL IMPROVEMENT BUDGET**

**2003-2004**

**2003/2004 Capital Improvement Project Budget  
City of Rancho Cordova**



Active Capital Improvement Projects Cost and Funding Summary					
Project		Estimated Total Cost	Funding Sources		
			Local (Measure A)	State (STIP)	Federal (TEA-21)
1	Folsom Boulevard Enhancements, Mather Field Road to Sunrise	\$3,377,000	\$320,000	\$2,500,000	\$557,000
2	Sunrise Boulevard @ U.S. 50 Interchange Modification	\$12,710,000	\$2,560,000	\$10,150,000*	0
3	Coloma Road Enhancements, Sunrise Boulevard to Truckee River Drive	\$650,000	\$650,000	0	0
4	Mather Field Interchange Landscaping @ U.S. 50	\$1,200,000	0	\$1,200,000	0
5	Sunrise Boulevard Landscaping, Coloma Road to American River	\$1,038,000	\$538,000	0	\$500,000
6	Folsom Boulevard at Dawes Street Traffic Signal	\$250,000	\$250,000	0	0
7	Disabled Access to Transit – Coloma Road at Folsom Boulevard; and Coloma Road at Mills Middle School	\$57,000	\$9,150	0	\$47,850
8	Bus Stop Improvements – Folsom Boulevard at Mills Park Drive	\$10,000	\$10,000	0	0
<b>Grand Total</b>		<b>\$19,292,000.00</b>	<b>\$4,337,150.00</b>	<b>\$13,850,000.00</b>	<b>\$1,104,850.00</b>

Notes:

\*Includes \$7,855,000 from STIP and \$2,295,000 from TCRP.

TCRP also known as GTIP stands for Traffic Congestion Relief Program

# 2003 Transportation Improvement Plan

## City of Rancho Cordova Community Development Department

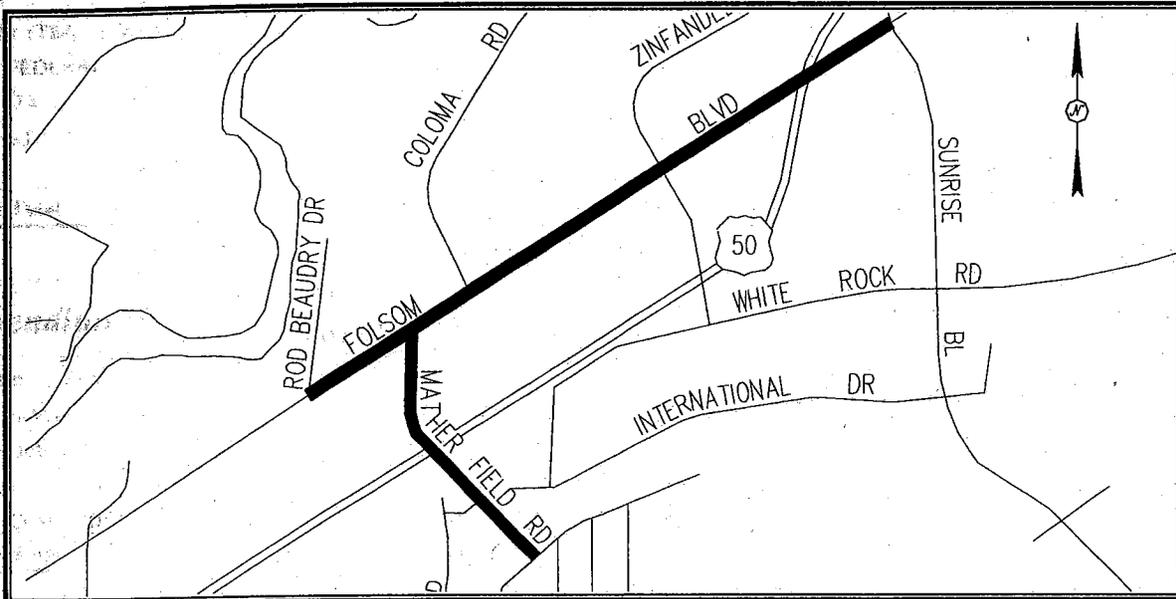


### Folsom Blvd & Mather Field Road Enhancements

Rod Beaudry Dr to Sunrise Blvd & Mather Field Rd, Folsom Blvd to McCuen Park

Engineer: Schubert  
Cost Est. (Thousands): \$3,377

Facility Code: OTWE  
Board Approval: Jul-04



This project will provide for improved aesthetics and safety along Folsom Boulevard between Rod Beaudry Drive and Sunrise Boulevard and on Mather Field Road from Folsom Boulevard to McCuen Park. The proposed enhancements include the installation of landscaped medians, construction of sidewalks with landscaped buffers, streetscape improvements at intersections, installation of street lights, and bicycle facilities. It is anticipated that all improvements will be constructed within existing right-of-way and/or within Regional Transit right-of-way. Federal funding from the Transportation Enhancement Activities program has been approved for the development of the proposed project and design of the proposed improvements, including the preparation of plans and specifications.

# Folsom Blvd Enhancements

## Financing Plan & Tentative Schedule

Facility Code: OTWE

Estimated Cost \$ 3,395

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (9%)	\$ 10	\$ 61	\$ 64	\$ 185	-	-	-	-	-	\$ 320
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21 (TEA) (16%)	-	\$ 400	\$ 157	-	-	-	-	-	-	\$ 557
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP (74%)	-	-	-	\$ 2,500	-	-	-	-	-	\$ 2,500
Other STATE	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 10</b>	<b>\$ 461</b>	<b>\$ 221</b>	<b>\$ 2,685</b>	-	-	-	-	-	<b>\$ 3,377</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (21%)	\$ 10	\$ 479	\$ 220	-	-	-	-	-	-	\$ 709
Right of Way (0%)	-	-	-	\$ 10	-	-	-	-	-	\$ 10
Construction Engineering (11%)	-	-	-	\$ 375	-	-	-	-	-	\$ 375
Construction Contract (68%)	-	-	-	\$ 2,300	-	-	-	-	-	\$ 2,300
Other Costs (0%)	\$ 0	-	\$ 1	-	-	-	-	-	-	\$ 1
<b>Grand Total</b>	<b>\$ 10</b>	<b>\$ 479</b>	<b>\$ 221</b>	<b>\$ 2,685</b>	-	-	-	-	-	<b>\$ 3,395</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04	04/05	05/06					
Preliminary Study										
Design										
Environmental										
ROW acquisition										
Construction										

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.
3. STIP funds for the construction phase are currently programmed for fiscal year 06/07. Delivery of project prior to programming year is contingent on an approved advance allocation by the California Transportation Commission (CTC).

# 2003 Transportation Improvement Plan

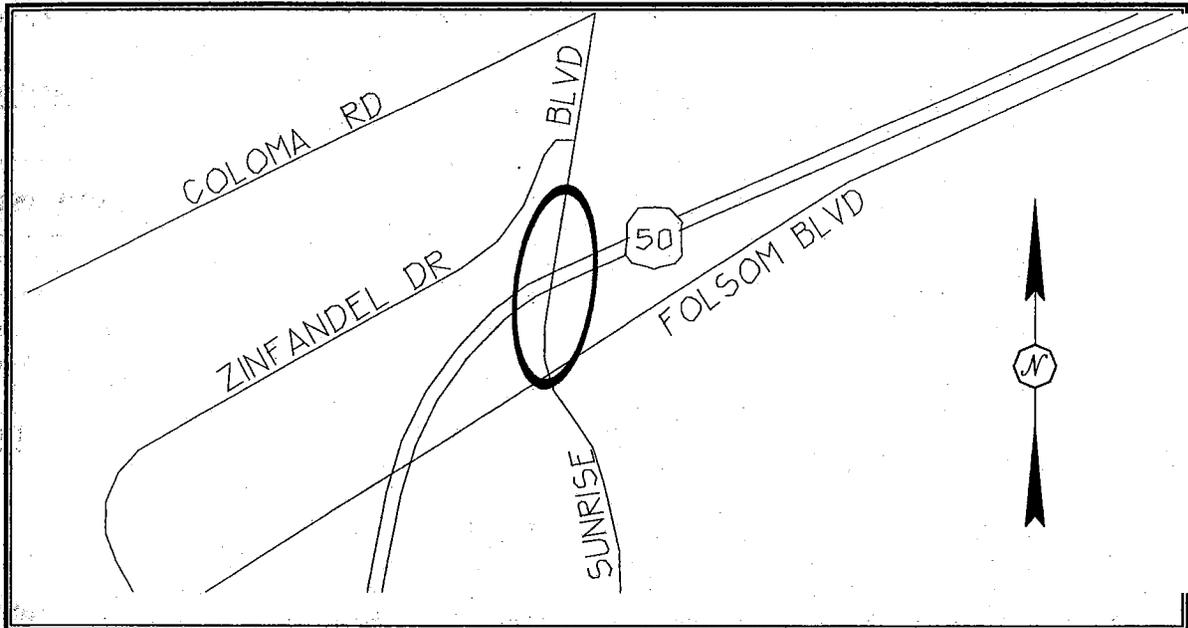
## City of Rancho Cordova Community Development Department



**U.S. 50**  
**@ Sunrise Blvd**

Engineer: Wong  
Cost Est. (Thousands): \$10,614

Facility Code: OTXG  
Board Approval: N/A



This project is a State Highway project to modify the State Route 50/Sunrise Boulevard interchange. The project will modify the existing 4-lane overcrossing to provide for a 7-lane roadway, add ramp metering to the on-ramps, add auxiliary lanes to the freeway mainline, and modify the interchange by removing two of the existing loop off-ramps and modifying the other two off-ramps so that the interchange is a standard L-9 configuration. A traffic signal interconnect system would be included to connect the existing traffic signals at Folsom Boulevard/Sunrise Boulevard and Sunrise Boulevard/Zinfandel Drive with the new traffic signal at the westbound off-ramp and the modified traffic signal at the eastbound off-ramp. Right-of-way is not expected to be needed.

The project is being designed and constructed by Caltrans, and will be constructed with the High Occupancy Vehicle lane project on Highway 50 between El Dorado County and Sunrise Boulevard.

This project has been approved for funding from the 1998 State Transportation Improvement Program.

# US 50 @ Sunrise Blvd

## Financing Plan & Tentative Schedule

Facility Code: OTXG

Estimated Cost \$ 12,745

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (20%)	\$ 1,105	\$ 1,000	\$ 455	-	-	-	-	-	-	\$ 2,560
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21	-	-	-	-	-	-	-	-	-	-
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP (62%)	\$ 1,127	\$ 4,218	\$ 2,510	-	-	-	-	-	-	\$ 7,855
TCRP (18%)	-	\$ 1,124	\$ 1,171	-	-	-	-	-	-	\$ 2,295
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 2,232</b>	<b>\$ 6,342</b>	<b>\$ 4,136</b>	-	-	-	-	-	-	<b>\$ 12,710</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (15%)	\$ 1,877	-	-	-	-	-	-	-	-	\$ 1,877
Right of Way (1%)	\$ 83	-	-	-	-	-	-	-	-	\$ 83
Construction Engineering (11%)	\$ 37	\$ 802	\$ 562	-	-	-	-	-	-	\$ 1,401
Construction Contract (74%)	\$ 270	\$ 5,540	\$ 3,574	-	-	-	-	-	-	\$ 9,384
Other Costs (0%)	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 2,267</b>	<b>\$ 6,342</b>	<b>\$ 4,136</b>	-	-	-	-	-	-	<b>\$ 12,745</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 00/01	01/02	02/03							
Preliminary Study										
Design										
Environmental										
ROW acquisition										
Construction										

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

# 2003 Transportation Improvement Plan

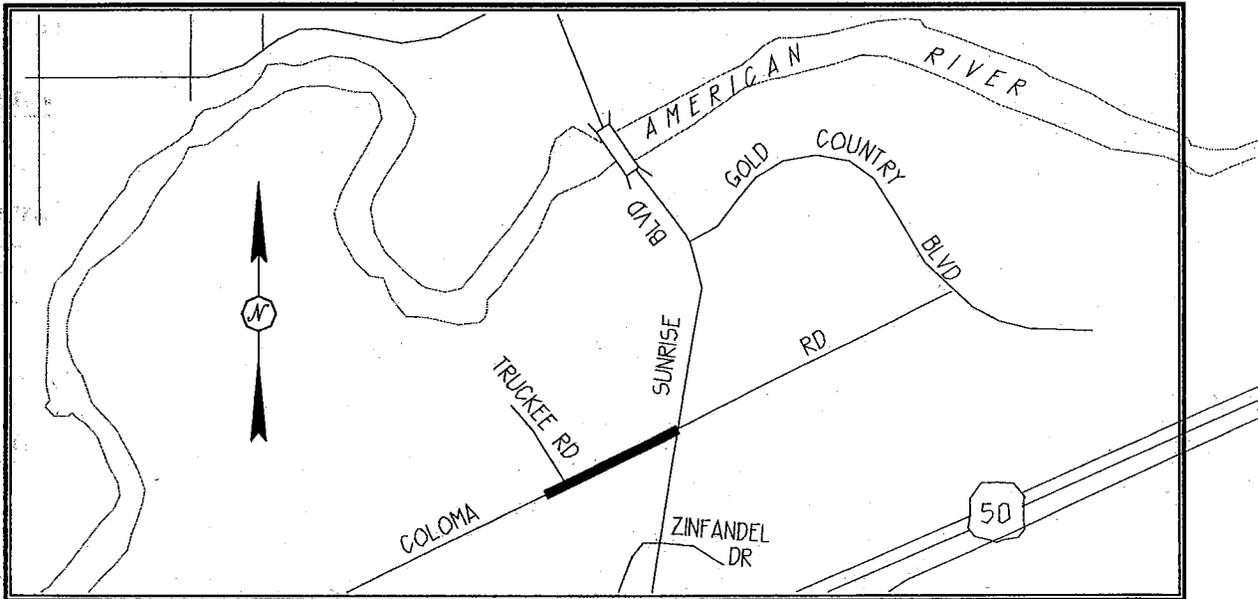
City of Rancho Cordova  
Community Development Department



## Coloma Rd Enhancements Sunrise Blvd to West of Truckee Rd

Engineer: Yasui  
Cost Est. (Thousands): \$648

Facility Code: 0TWK  
Board Approval: Jul-03



This project will install landscaping enhancements on the northside of Coloma Rd from Sunrise Boulevard to west of Truckee Rd. The project is included on the County Tree Coordinator's priority list for County-wide beautification projects. The funding source for this project is Measure A Sales Tax.

# Coloma Rd Enhancements

## Financing Plan & Tentative Schedule

Facility Code: 0TWK

Estimated Cost \$ 648

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (100%)	-	\$ 23	\$ 625	-	-	-	-	-	-	\$ 648
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21	-	-	-	-	-	-	-	-	-	-
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP	-	-	-	-	-	-	-	-	-	-
Other STATE	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 23</b>	<b>\$ 625</b>	-	-	-	-	-	-	<b>\$ 648</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (3%)	-	\$ 20	-	-	-	-	-	-	-	\$ 20
Right of Way (0%)	-	-	-	-	-	-	-	-	-	-
Construction Engineering (12%)	-	-	\$ 75	-	-	-	-	-	-	\$ 75
Construction Contract (85%)	-	-	\$ 550	-	-	-	-	-	-	\$ 550
Other Costs (1%)	-	\$ 3	-	-	-	-	-	-	-	\$ 3
<b>Grand Total</b>	-	<b>\$ 23</b>	<b>\$ 625</b>	-	-	-	-	-	-	<b>\$ 648</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04						
Preliminary Study									
Design									
Environmental									
ROW acquisition									
Construction									

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

# 2003 Transportation Improvement Plan

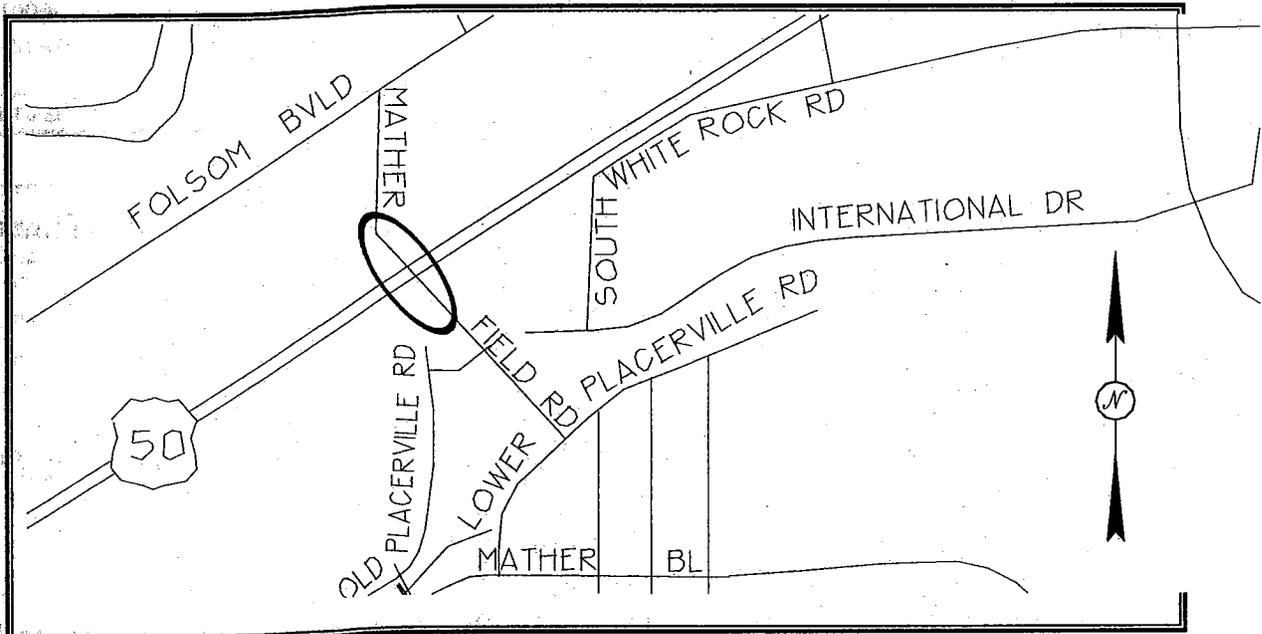
## City of Rancho Cordova Community Development Department



### Mather Field @ U.S. 50 Interchange Landscaping

Engineer: Schubert  
Cost Est. (Thousands): \$1,200

Facility Code: STIP01  
Board Approval: Mar-04



This project will install landscape improvements within the existing interchange of U.S. 50 at Mather Field Road and along Mather Field Road between Folsom Boulevard and Mather Commerce Center Complex. Landscape improvements will include trees, shrubs and groundcover, lighting, streetscape, irrigation and other enhancements.

State Transportation Improvement Program funding was approved in 2000 to finance the engineering and construction cost for this project.

# Mather Field @ US 50 Interchange Landscaping

## Financing Plan & Tentative Schedule

Facility Code: STIP01

Estimated Cost #####

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax	-	-	-	-	-	-	-	-	-	-
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21	-	-	-	-	-	-	-	-	-	-
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP(100%)	-	\$ 189	\$ 1,011	-	-	-	-	-	-	\$ 1,200
Other STATE	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 189</b>	<b>\$ 1,011</b>	-	-	-	-	-	-	<b>\$ 1,200</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
#VALUE!	-	\$ 218	\$ 5	-	-	-	-	-	-	\$ 223
#VALUE!	-	-	-	-	-	-	-	-	-	-
#VALUE!	-	-	\$ 133	#####	-	-	-	-	-	#####
#VALUE!	-	-	\$ 900	-	-	-	-	-	-	\$ 900
#VALUE!	-	\$ 2	-	-	-	-	-	-	-	\$ 2
<b>Grand Total</b>	-	<b>\$ 220</b>	<b>\$ 1,038</b>	#####	-	-	-	-	-	#####

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04	04/05						
Preliminary Study		■								
Design		■	■							
Environmental ROW acquisition		■								
Construction			■	■						

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

# 2003 Transportation Improvement Plan

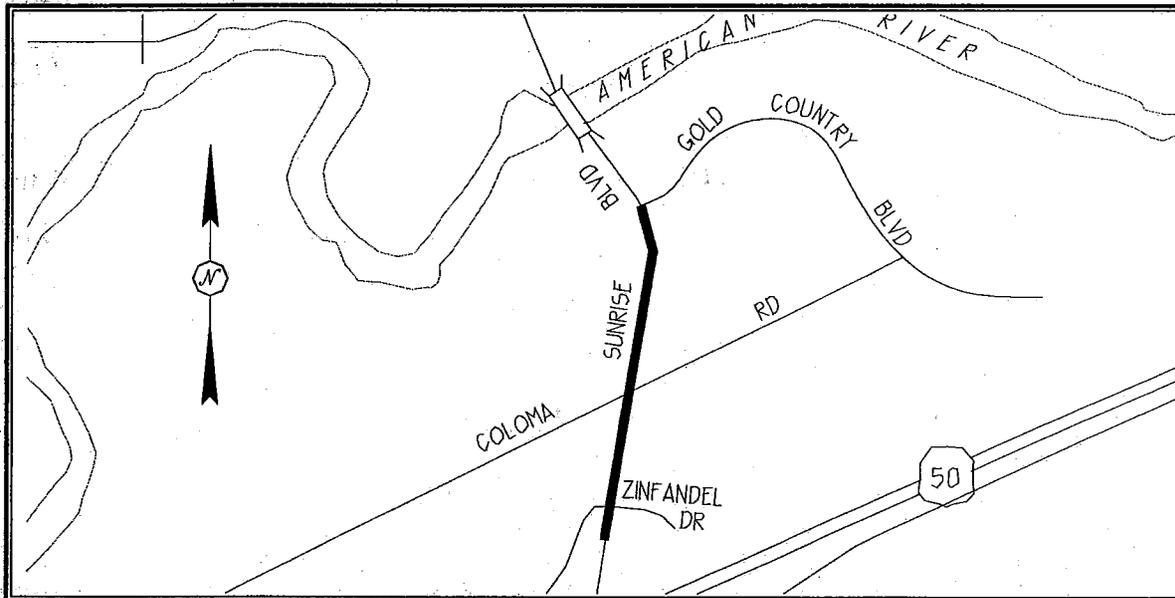
## City of Rancho Cordova Community Development Department



### Sunrise Blvd Landscaping Project Gold Country Blvd to Zinfandel Dr

Engineer: Ware  
Cost Est. (Thousands): \$1,038

Facility Code: OTWQ  
Board Approval: Jun-03



This project will install median landscaping on Sunrise Boulevard between Gold Country Boulevard and Zinfandel Drive. This project may include landscaping improvements on the west side of Sunrise between Gold Country Boulevard and Trinity River/Gold Express Drive. The project is included on the County Tree Coordinator's priority list for County-wide beautification projects.

The project has been approved for Federal funding from the Regional Surface Transportation Program (RSTP) with a Measure A local match.

# Sunrise Blvd Landscaping Project

## Financing Plan & Tentative Schedule

Facility Code: 0TWQ

Estimated Cost \$ 1,038

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (52%)	-	\$ 173	\$ 365	-	-	-	-	-	-	\$ 538
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21 (RSTP) (48%)	-	-	\$ 500	-	-	-	-	-	-	\$ 500
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP	-	-	-	-	-	-	-	-	-	-
Other STATE	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 173</b>	<b>\$ 865</b>	-	-	-	-	-	-	<b>\$ 1,038</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (15%)	-	\$ 153	-	-	-	-	-	-	-	\$ 153
Right of Way (2%)	-	\$ 20	\$ 5	-	-	-	-	-	-	\$ 25
Construction Engineering (11%)	-	-	\$ 110	-	-	-	-	-	-	\$ 110
Construction Contract (72%)	-	-	\$ 750	-	-	-	-	-	-	\$ 750
Other Costs (0%)	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 173</b>	<b>\$ 865</b>	-	-	-	-	-	-	<b>\$ 1,038</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04						
Preliminary Study									
Design									
Environmental									
ROW acquisition									
Construction									

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

## 2003 Transportation Improvement Plan

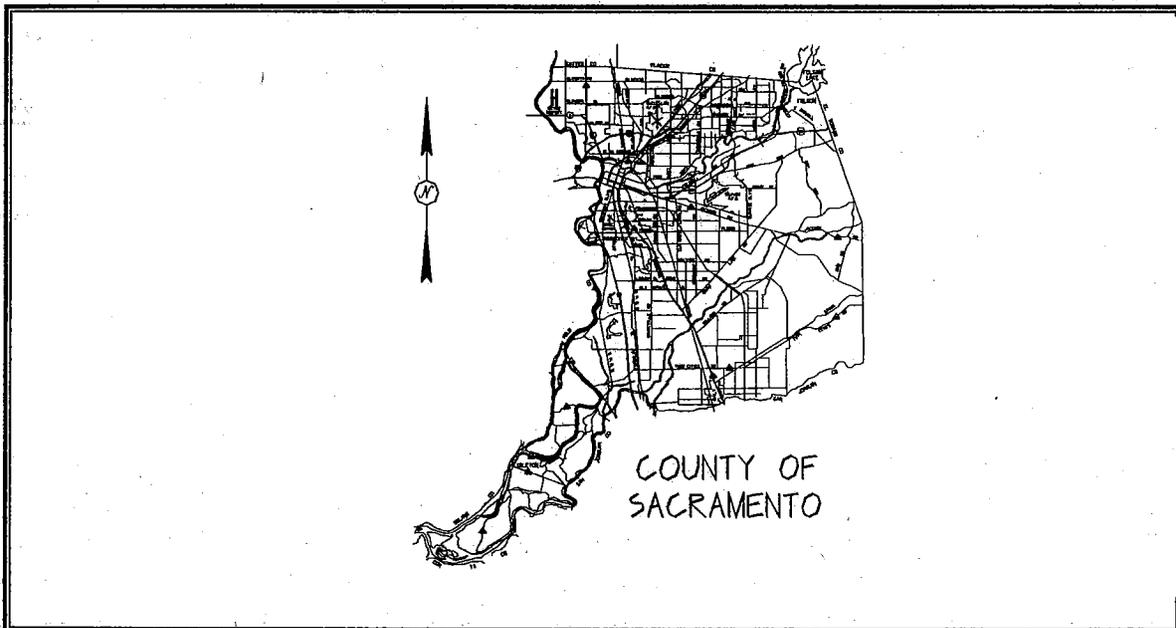
### City of Rancho Cordova Community Development Department



### Traffic Signal Projects 02/03

Engineer: Ghelfi  
Cost Est. (*Thousands*): \$2,351

Facility Code: OTWV  
Board Approval: Done



This project provides for the installation of traffic signals in accordance with the Project Priority List. Specific locations have been approved by the Board of Supervisors. The locations are: 1) Auburn Blvd @ Norris Ave; 2) Dawes St @ Folsom Blvd; 3) Elkhorn Blvd @ Marysville Rd; 4) Fair Oaks Blvd @ Marshall Ave; 5) Filbert Ave @ Greenback Ln; 6) Haystack Dr/Skywoods Wy @ Power Inn Rd; 7) Keifer Blvd @ Tallyho Dr (West Intersection); and 8) Marconi Ave @ Write St.

# Traffic Signal Installations Safety Project - 02/03

## Financing Plan & Tentative Schedule

Facility Code: 0TWV

Estimated Cost \$ 2,411

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (100%)	\$ 1	\$ 1,562	\$ 788	-	-	-	-	-	-	\$ 2,351
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21	-	-	-	-	-	-	-	-	-	-
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP	-	-	-	-	-	-	-	-	-	-
Other STATE	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	<b>\$ 1</b>	<b>\$ 1,562</b>	<b>\$ 788</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 2,351</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (10%)	\$ 1	\$ 243	-	-	-	-	-	-	-	\$ 244
Right of Way (1%)	-	\$ 20	-	-	-	-	-	-	-	\$ 20
Construction Engineering (17%)	-	\$ 211	\$ 188	-	-	-	-	-	-	\$ 399
Construction Contract (72%)	-	\$ 1,140	\$ 600	-	-	-	-	-	-	\$ 1,740
Other Costs (0%)	-	\$ 9	-	-	-	-	-	-	-	\$ 9
<b>Grand Total</b>	<b>\$ 1</b>	<b>\$ 1,623</b>	<b>\$ 788</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 2,411</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10
Preliminary Study									
Design									
Environmental									
ROW acquisition									
Construction									

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

# 2003 Transportation Improvement Plan

## City of Rancho Cordova Community Development Department



### Disabled Access to Transit

Engineer: Klinker  
Cost Est. (*Thousands*): \$787

Facility Code: TEA13  
Board Approval: Jul-03



This project will construct ADA-compliant curb cuts and driveways, sidewalk repairs and new sidewalks in transit corridors along Regional Transit routes 1, 23 and 51. These routes have been identified by Regional Transit as having among the highest daily disabled boardings. The project will also install accessible pedestrian signal buttons, audible signals, and guidestrips at needed locations along these routes. All three routes are located within both the County and City of Sacramento. The project will be implemented by the County of Sacramento.

The project has been approved for Federal funding from the Congestion Mitigation and Air Quality program. Construction is scheduled for 2003.

# Disabled Access to Transit

## Financing Plan & Tentative Schedule

Facility Code: TEA13

Estimated Cost \$ 787

<i>Revenues</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Developer Fees	-	-	-	-	-	-	-	-	-	-
Measure A Sales Tax (16%)	-	\$ 52	\$ 74	-	-	-	-	-	-	\$ 126
Other Sales Tax	-	-	-	-	-	-	-	-	-	-
Road Fund	-	-	-	-	-	-	-	-	-	-
Fair Share / In Lieu	-	-	-	-	-	-	-	-	-	-
Financing Districts	-	-	-	-	-	-	-	-	-	-
ISTEA	-	-	-	-	-	-	-	-	-	-
TEA-21 (CMAQ)(84%)	-	\$ 133	\$ 528	-	-	-	-	-	-	\$ 661
Other FEDERAL	-	-	-	-	-	-	-	-	-	-
STIP	-	-	-	-	-	-	-	-	-	-
Other STATE	-	-	-	-	-	-	-	-	-	-
Other(0%)	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 185</b>	<b>\$ 602</b>	-	-	-	-	-	-	<b>\$ 787</b>

<i>Expenditures</i>	Thru 01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	Total
Preliminary Engineering (24%)	-	\$ 185	-	-	-	-	-	-	-	\$ 185
Right of Way (1%)	-	-	\$ 10	-	-	-	-	-	-	\$ 10
Construction Engineering (12%)	-	-	\$ 92	-	-	-	-	-	-	\$ 92
Construction Contract (64%)	-	-	\$ 500	-	-	-	-	-	-	\$ 500
Other Costs (0%)	-	-	-	-	-	-	-	-	-	-
<b>Grand Total</b>	-	<b>\$ 185</b>	<b>\$ 602</b>	-	-	-	-	-	-	<b>\$ 787</b>

### PROJECT SCHEDULE

<i>Schedule</i>	Thru 01/02	02/03	03/04	04/05						
Preliminary Study										
Design										
Environmental										
ROW acquisition										
Construction										

**Notes:**

1. All Figures in Thousands
2. Preliminary Engineering includes the cost of environmental, surveys, investigative soil tests, design & consultant services if any.

# 2003 Transportation Improvement Plan

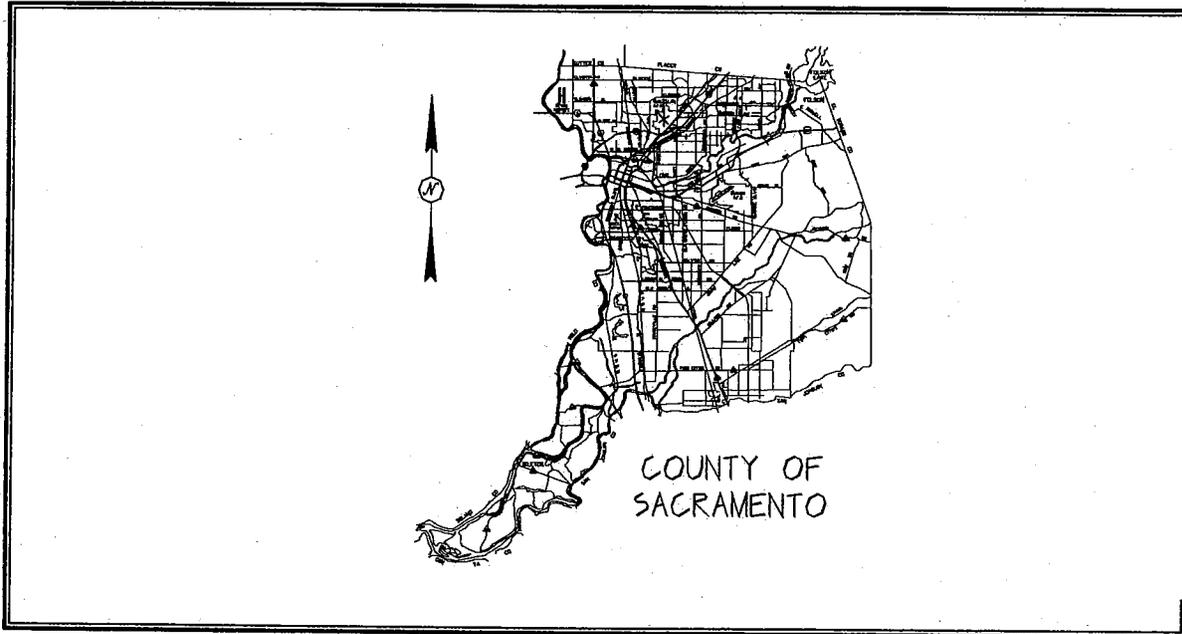
City of Rancho Cordova  
Community Development Department



## Bus Stop Improvement Project 2002/2003

Engineer: Ghelfi  
Cost Est. (Thousands): \$175

Facility Code: OTSM  
Board Approval: Feb-02



This project will construct paved bus stop pads and improve access to existing bus stops in various locations throughout the County. Project locations are identified and prioritized by Regional Transit. Construction is scheduled for early 2002.