

RE-ROOFING WORKSHEET

Project Description

Job Address _____ **Permit Number** _____

Building Use: Apartment / Condominium Commercial / Industrial Single Family Dwelling / Other Dwelling

Minimum Roof Class: A B C **Number of Squares:** _____ **Stories:** _____

Access Instructions: Street Gated Equipment Room Other _____

Scope of Work

Proposed Roof Material: Built-up Composition Wood Shingle Wood Shake Tile Other _____

Existing Roof Material: Built-up Composition Wood Shingle Wood Shake Tile Other _____

Weight per Square of Proposed Roofing Material: _____ **Structural Calculations:** Attached N/A

Additional Documentation: ICC Report Catalog Cuts Manufacturers' Specifications Installation Instructions

Roof Pitch: Pitch ≥ 4:12 Pitch ≤ 4:12 (requires two (2) layers of 15# felt)

Type of Preparation: Tear off Overlay **Number of Existing Roofs (no more than 2 layers allowed)** _____

Additional work necessary to accommodate Re-roof (re-pitch, dry-rot repair, equipment relocations, etc.): _____

Important Notes

- **A "Roof Nail" (#108) or "Roof Pre-Deck" (#122)** is required for all Commercial re-roof projects.
- Replacement of "skip sheeting", "roof sheeting" or any framing members (not including Barge Rafter) requires a **"Roof Pre-Deck"** (inspection #122) prior to proceeding with project.
- **An "In-Progress" inspection** (inspection #128) is required for all Residential re-roof projects. 50% of roofing material must be in place before calling for a Residential "In-Progress" inspection. If contractor exceeds the 50% completion point and does not call for an "In-Progress" inspection, contractor may be required to remove new material to verify that all required specifications have been met to the satisfaction of the Building Inspector.
- **During "In-Progress" inspections**, all valleys will be exposed to verify manufacturers' underlayment requirements.
- **Location of all vents** shall be cut in prior to "In-Progress" inspection.
- **Type of fasteners** required will be in accordance with the manufacturers specifications, the 2010 CRC Section R905 and 2010 CBC Section 1507. Alternates may be approved on a case-by-case basis as an Alternate Material as determined by the Building Official.
- **Overhead Service Entrances – RCMC 16.28, Article 230.28(b) "Service Entrance method of attachment.** No new or replacement overhead service drop shall be attached to the structure. The service mast shall be used as the support and shall be of 1 1/2" I.D. rigid metal or intermediate metal conduit." If service entrance not being modified, removed or replaced, no modification to existing condition will be required.
- When **changing from existing roofing material to a heavier material** (example: installing tile instead of any "composition" type material), applicant shall provide stamped and wet-signed structural engineering (calcs and details) or a stamped and wet-signed letter of approval of the existing roof structure from a structural engineer prior to permit issuance.
- For any **new roofing application where the weight of the new material exceeds 4 lbs. per square foot** (in addition to, if applicable, the weight of plywood / OSB overlay) stamped and wet-signed structural engineering (calcs and details) or a stamped and wet-signed letter of approval of the existing roof structure from a structural engineer will be required (Overlays with existing plywood will require wet-signed engineering when weight exceeds 6 lb. per square foot).
- **New "Overlays"** (no removal of existing roofing material) may be required to provide stamped and wet-signed structural engineering (calcs and details) at the discretion of the Building Official.
- **NO COMPOSITION ROOFING MATERIAL ALLOWED ON ROOFS WITH A PITCH LESS THAN 2:12**

Sub-Total for Additional Work (in addition to the re-roof. Add to valuation on permit application): _____

I hereby certify under penalty of perjury that I have read this worksheet and state that the above information is correct and that I am the owner or the duly authorized agent of the owner. I agree to comply with all City and State laws pertaining to building construction.

Signature: _____
 Owner Contractor Agent for Owner Agent for Contractor