Application Handbook

Overview
This handbook allows you to complete the application process for applying to the BJA FY 15 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

<table>
<thead>
<tr>
<th>*Type of Submission</th>
<th>Application Non-Construction</th>
<th>Preapplication Construction</th>
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<tr>
<td>*Type of Application</td>
<td>If Revision, select appropriate option</td>
<td>New</td>
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<tr>
<td>*Is application subject to review by state executive order 12372 process?</td>
<td>N/A Program has not been selected by state for review</td>
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</table>

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Applicant Information

*Is the applicant delinquent on any federal debt?

No

*Employer Identification Number (EIN)

80-0058934

*Type of Applicant

Municipal

Type of Applicant (other):

Organizational Unit

Government

Legal Name (Legal Jurisdiction Name)

City of Rancho Cordova

Vendor Address 1

2729 Prospect Park Drive

Vendor Address 2

Vendor City

Rancho Cordova

Vendor County/Parish

Sacramento

Vendor State

California

Vendor ZIP

95670-6291

Project Information

Budget and Program Attachments

Assurances and Certifications

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Point of Contact Information for matters involving this application

Contact Prefix:

Ms.

Contact Prefix (Other):

Contact First Name:

Kristie

Contact Middle Initial:

Contact Last Name:

Meeks

Contact Suffix:

Contact Suffix (Other):

Contact Title:

Budget Officer

Contact Address Line 1:

2729 Prospect Park Drive

Contact Address Line 2:

Contact City:

Rancho Cordova

Contact State:

California

https://grants.ojp.usdoj.gov/gmsexternal/applicantInformation.do

2/1/2017
<table>
<thead>
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<th>Contact Zip Code:</th>
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<tr>
<td>Contact Phone Number:</td>
<td>(916) 875-9605</td>
</tr>
<tr>
<td>Contact Fax Number:</td>
<td>(916) 875-9673</td>
</tr>
<tr>
<td>Contact E-mail Address:</td>
<td><a href="mailto:kmeeks@sacsheriff.com">kmeeks@sacsheriff.com</a></td>
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Continue
The City of Rancho Cordova is located in the eastern portion of Sacramento County and has a population of 67,839. The city was incorporated in 2003 and is part of the Sacramento Metropolitan area. Recently the city has been experiencing an alarming trend of increased gun related homicides. In the 2013 calendar year, there were two homicides and in 2014, there were four homicides. Mid-year 2015, there have been five homicides within the city. Four of the five homicides so far in 2015 were attributed to gun violence. The Rancho Cordova Police Department is proposing a three pronged approach to combat the current upswing in gun related shootings and homicides. The first prong would be to utilize the current criminal analyst to target gun violence prone areas and those offenders likely to commit crimes using a firearm. The existing analyst uses an intricate combination of software, including GIS Mapping, XRY, RMS, AFR and CAD Reports to provide precise locations to patrol, special teams and cooperative agencies surrounding the city. The second prong would be to patrol these identified areas and make contact with those subjects identified through the criminal analysis efforts, entering contact, arrest and identifier information in order to assist the crime analyst in connecting known persons, similarities and trends. The third prong would be to work in collaboration with the Sacramento County District Attorney’s office to assure aggressive prosecution of those identified in weapons law violations. This approach to combat gun violence will be a collaborative effort utilizing the vast resources available to the Rancho Cordova Police Department. We have a close working relationship with the Sacramento County Sheriff’s Department Gang Unit as well as the Sacramento County Probation Office. We will work with both departments to assist in data collection, data dissemination, and weapons law enforcement to combat this upswing in gun violence. With the efforts of the Sacramento County District Attorney’s office to assure maximum prosecution of those offenders, we hope to positively affect the gun violence upswing that we are currently faced with.

The County of Sacramento East area, City of Rancho Cordova, close surrounding cities such as City of Folsom, City of Citrus Heights, City of Elk Grove in which criminals and known persons will cross city boundaries and commit crimes.

<table>
<thead>
<tr>
<th>Proposed Project</th>
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<tbody>
<tr>
<td><strong>Start Date</strong></td>
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<tr>
<td><strong>End Date</strong></td>
</tr>
<tr>
<td><strong>Congressional Districts of</strong></td>
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<tr>
<td>Project</td>
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<tr>
<td><strong>Estimated Funding</strong></td>
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<td>State</td>
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<tr>
<td>Local</td>
</tr>
<tr>
<td>Other</td>
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<tr>
<td>Program Income</td>
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JAG Project Narrative.docx

JAG 2015 budget chart.doc

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Please download the latest version of Adobe Acrobat Reader®.
PROJECT NARRATIVE

Problem Statement

The City of Rancho Cordova has been experiencing an alarming increase in gun related assaults and homicides during the first six months of the 2015 calendar year. In the 2013 calendar year, the city experienced two homicides; in the 2014 calendar year, the number of homicides doubled to a total of four. Midyear 2015, there have been four gun related homicides and one non-gun related homicide. The recent increase in gun related homicides shows a dangerous rising trend noted in the below table. If the trend continues, 2015 will far surpass previous years.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015 Midyear</th>
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</thead>
<tbody>
<tr>
<td>Murder and Non Negligent Manslaughter</td>
<td>2</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Weapons Law Violations</td>
<td>45</td>
<td>42</td>
<td>24</td>
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Planned Approach

The Rancho Cordova Police Department (RCPD) is proposing to combat these increases in gun related crimes with a proactive multi-level approach. The two primary goals will be a reduction in unlawful possession of firearms and a significant reduction in gun related criminal activity. RCPD will accomplish these goals by directly focusing two officer teams that target specific areas and individuals that are likely to be involved in gun related violations. These two officer teams would be comprised of RCPD Problem Oriented Policing (POP) officers that focus solely on potential offenders of gun related crimes. POP officers have responsibility and ownership over their geographic region combined with the specific knowledge of their problem areas and known criminal element. RCPD has an existing Memo of Understanding with Sacramento County Probation to assist in many proactive operations. POP officers will be able to benefit from the existing relationship and utilize probation officers to achieve the desired outcome of reducing gun violence.

RCPD has an existing partnership with The Sacramento County Sheriff’s Department Gang Suppression Unit (GSU). RCPD benefits from this partnership by utilizing the GSU officers to perform regional operations in reducing crime. RCPD will utilize GSU intelligence and support to further achieve the desired goal of reducing gun related crimes.

1. Intelligence Gathering and Criminal Analysis

RCPD has embraced a philosophy and practice of utilizing Intelligence Lead Policing (ILP). RCPD has successfully utilized the ILP model to target specific areas that were prone to criminal
activity within the city. RCPD has an existing Crime Analyst with multiple resources and outside agency cooperation. Data is gathered and analyzed using programs such as Palantir, Vigilant, RMS, AFR, GIS and XRY systems. Officers use reports and mapping from the Crime Analyst to highlight problem areas of potential criminal activity and direct resources to the target areas. These same principles will be utilized to identify potential offenders.

2. **Specifically Targeted Suppression Activities**

Two officer teams will be deployed on a monthly basis, or as needed, based on crime intelligence and analytic data. Utilizing statistics gathered from Patrol, Probation, and Gang Suppression Unit resources, RCPD will directly focus teams on areas and specific people that are likely to be involved in gun related violations. The teams will be comprised of Problem Oriented Policing (POP) officers on grant funded overtime that focus solely on the grant objective.

3. **Aggressive Prosecution**

RCPD will work in collaboration with the Sacramento County District Attorney’s (DA) office to ensure aggressive prosecution of weapons law violations. RCPD has an existing working relationship with DA prosecutors and meets regularly on current prosecution techniques in removing criminals from the street. This existing partnership will be utilized to gain the highest prosecution possible for offenders of gun related crimes.

**Expected Outcome**

The expected outcome from this funding source is to reduce gun violence within the city, increasing public safety to our citizens.
BUDGET WORKSHEET PER HOUR

<table>
<thead>
<tr>
<th>Position</th>
<th>RANK</th>
<th>CASH HRS</th>
<th>Incen tive</th>
<th>Reg Hr</th>
<th>Incen tive</th>
<th>O/T Hr</th>
<th>Tot Inc</th>
<th>Total O/T Wages</th>
<th>FICA benefit</th>
<th>Total Hrly Costs</th>
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</thead>
<tbody>
<tr>
<td>Each Officer</td>
<td>Deputy</td>
<td>1.0</td>
<td>20%</td>
<td>41.30</td>
<td>12.39</td>
<td>61.95</td>
<td>12.39</td>
<td>61.95</td>
<td>5.69</td>
<td>80.03</td>
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BUDGET WORKSHEET PER OPERATION

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<tr>
<th>Position</th>
<th>RANK</th>
<th>CASH HRS</th>
<th>Incen tive</th>
<th>Reg Hr</th>
<th>Incen tive</th>
<th>O/T Hr</th>
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<th>Total O/T Wages</th>
<th>FICA benefit</th>
<th>Total O/T Costs</th>
</tr>
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<tbody>
<tr>
<td>1st Officer</td>
<td>Deputy</td>
<td>6.0</td>
<td>20%</td>
<td>41.30</td>
<td>12.39</td>
<td>61.95</td>
<td>74.34</td>
<td>371.70</td>
<td>34.12</td>
<td>480.16</td>
</tr>
<tr>
<td>2nd Officer</td>
<td>Deputy</td>
<td>6.0</td>
<td>20%</td>
<td>41.30</td>
<td>12.39</td>
<td>61.95</td>
<td>74.34</td>
<td>371.70</td>
<td>34.12</td>
<td>480.16</td>
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</table>

Total Cost Per Operation $960.32 Rounded to $1,000

BUDGET WORKSHEET 2 YEAR TOTAL

| 12 Operations Year 1 @980 each | 12,450 |
| 12 Operations Year 2@980 each | 12,450 |
| Total Rounded for 24 Operations | 24,900 |
| Total Funding Request | 24,900 |

BUDGET NARRATIVE

1. Salaries and Benefits:

Funding of $24,900 will be used over the two year grant period to conduct special gun violence reduction enforcement. Two officer grant funded teams will be independent from regular patrols, directly focused 100% on reducing gun violence. Intelligent Led Policing statistically driven enforcement will target known persons involved with crimes with firearms. Team sizes may fluctuate, per operation, depending upon the need for safety. The operations will be scheduled as a proactive Smart Policing tactic to identify possible threats, prevent illegal
use, and apprehend known felons or other persons who commit crimes involving firearms.

FICA benefits of .0765% are included in the yearly overtime totals. RCPD intends to use $12,450 in overtime funds per year for reduction in gun violence.
Assurances and Certifications

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the
appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.
**Application for Federal Assistance**

1. **Type of Submission**
   - Application Non-Construction
   - Preapplication Construction

2. **Date Submitted**
   - June 26, 2015

3. **Date Received by State**

4. **Date Received by Federal Agency**

5. **Applicant Information**
   - **Legal Name**: City of Rancho Cordova
   - **Organization Unit**: Government
   - **Address**: 2729 Prospect Park Drive, Rancho Cordova, California 95670-6291
   - **Name and Telephone Number**: Meeks, Kristie (916) 875-9605

6. **Employer Identification Number (EIN)**
   - 80-0058934

7. **Type of Applicant**
   - Municipal

8. **Type of Application**
   - New

9. **Name of Federal Agency**
   - Bureau of Justice Assistance

10. **Catalog of Federal Domestic Assistance**
    - **Number**: 16.738
    - **CFDA**: Edward Byrne Memorial Justice Assistance
    - **Title**: Grant Program

11. **Descriptive Title of Applicant’s Project**
    - The City of Rancho Cordova is located in the eastern portion of Sacramento County and has a population of 67,839. The city was incorporated in 2003 and is part of the Sacramento Metropolitan area. Recently the city has been experiencing an alarming trend of increased gun related homicides. In the 2013 calendar year, there were two homicides and in 2014, there were four homicides. Mid-year 2015, there have been five homicides within the city. Four of the five homicides so far in 2015 were attributed to gun violence. The Rancho Cordova Police Department is proposing a three pronged approach to combat the current upswing in gun related shootings and homicides. The first prong would be to utilize the...
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The third prong would be to work
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County District Attorney’s office
to assure maximum prosecution
of those offenders, we hope to
positively affect the gun violence
upsweep that we are currently
faced with.

12. AREAS AFFECTED BY PROJECT

The County of Sacramento East area, City of Rancho Cordova, close surrounding cities
such as City of Folsom, City of Citrus Heights, City of Elk Grove in which criminals and
known persons will cross city boundaries and commit crimes.

<table>
<thead>
<tr>
<th>13. PROPOSED PROJECT</th>
<th>14. CONGRESSIONAL DISTRICTS OF</th>
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<td>Start Date:</td>
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<th>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</th>
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https://grants.ojp.usdoj.gov/gmsexternal/applicationReview.do  2/1/2017
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17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.
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• Application submitted on 06/26/2015