



**Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Local Solicitation** 2016-H4591-CA-DJ



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**Application Handbook**

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This handbook allows you to complete the application process for applying to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

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*Type of Submission	Application Non-Construction	Preapplication Construction
*Type of Application	If Revision, select appropriate option If Other, specify	New Continue award
*Is application subject to review by state executive order 12372 process?	N/A Program has not been selected by state for review	

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*Is the applicant delinquent on any federal debt	No
*Employer Identification Number (EIN)	80-0058934
*Type of Applicant	Municipal
Type of Applicant (other):	
*Organizational Unit	Government
*Legal Name (Legal Jurisdiction Name)	City of Rancho Cordova
*Vendor Address 1	2729 Prospect Park Drive
Vendor Address 2	
*Vendor City	Rancho Cordova
Vendor County/Parish	Sacramento
*Vendor State	California
*Vendor ZIP	95670-6291
<b>Point of Contact Information for matters involving this application</b>	
Contact Prefix:	Mrs.
Contact Prefix (Other):	
Contact First Name:	Susana
Contact Middle Initial:	
Contact Last Name:	Jackson
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Accountant
Contact Address Line 1:	2729 Prospect Park Drive
Contact Address Line 2:	
Contact City:	Rancho Cordova
Contact State:	California

Contact Zip Code:	95670-6291
Contact Phone Number:	(916) 851-8957
Contact Fax Number:	(916) 875-9673
Contact E-mail Address:	sjackson@cityoffranchocordova.org

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Descriptive Title of Applicant's Project	
<p>The City of Rancho Cordova is located in the eastern portion of Sacramento County, and has a population of approximately 69,839 residents. The city was incorporated in 2003 and is part of the Sacramento Metropolitan area. The city is continuing to see a trend of gun related homicides and crimes. In the 2013 calendar year, there were two homicides, in 2014, that number doubled to four homicides, and in 2015 there were five homicides. Mid-year 2016, there has been one homicide. The first prong would be to utilize the current criminal analyst to target gun violence prone areas and those offenders likely to commit crimes using a firearm. The analyst uses an intricate combination of software, including GIS mapping, XRY, RMA, AFR and CAD reports to provide precise know persons and locations to patrol, special teams, and cooperative agencies surrounding the city. The second prong would be to patrol these identified areas and make contact with those subjects identified through the criminal analysis efforts, entering contact, arrest and identifier information in order to assist in connecting known persons, similarities, and trends. The third prong would be to work in collaboration with the Sacramento County District Attorney's office to ensure aggressive prosecution of those identified in violation of weapons law. This approach to combat gun violence will be a collaborative effort utilizing the vast resources available to the Rancho Cordova Police Department such as the RCPD Crime Suppression Unit, the Sacramento County Sheriff's Department Gang Suppression Unit, and the Sacramento County Probation Department. We will work with these departments to assist in data collection, data dissemination, and weapons law enforcement to combat this continued upswing in gun violence. With the efforts of the Sacramento District Attorney's prosecutor specifically assigned to handle Rancho Cordova Police Department case, we hope to attain maximum prosecution of these offenders as well as positively affecting the gun violence our department is currently facing.</p>	
Areas Affected by Project	
<p>The County of Sacramento East area, City of Rancho Cordova, close surrounding cities such as the City of Folsom, the City of Citrus Heights, the City of Elk Grove - areas in which criminals and known persons cross into to commit crimes.</p>	
Proposed Project	
*Start Date	October/ 01/ 2017
*End Date	September/ 30/ 2019
*Congressional Districts of	
Project	Congressional District 07, CA
*Estimated Funding	
Federal	\$0.00
Applicant	\$0.00
State	\$0.00
Local	\$24900.00
Other	\$0.00

Program Income	\$0.00
TOTAL	\$24900.00

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# Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

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**Application Handbook** This page allows you to upload the Budget Detail Worksheet, Financial Management and System of Internal Controls Questionnaire (FCQ) form, Program Narrative, and other Program attachments. Click the attach button to continue.

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## FCQ Attachment

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In accordance with the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.205, Federal agencies must have in place a framework for evaluating the risks posed by applicants before they receive a Federal award. To facilitate part of this risk evaluation, all applicants are to download, complete, and submit the Financial Management and System of Internal Controls Questionnaire.

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You can download the current [FCQ form here](#).

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## Budget and other Program Attachments

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- |   |
|---|
| <a href="#">JAG 2016 budget chart.doc</a>       |
| <a href="#">JAG Project Narrative 2016.docx</a> |

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*Please download the latest version of [Adobe Acrobat Reader®](#).*

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### BUDGET WORKSHEET PER HOUR

				Reg Hr	Inc Hr	O/T Hr	Tot Inc	Total	FICA	Total
Position	RANK	CASH HRS	Incen tive	Base	Incen tive	Rate	Incentive	O/T Wages	7.650%	Hrly Costs
Each Officer	Deputy	1.0	20%	41.97	12.59	62.96	75.55	62.96	5.78	81.33

### BUDGET WORKSHEET PER OPERATION

				Reg Hr	Inc Hr	O/T Hr	Tot Inc	Total	FICA	Total
Position	RANK	CASH HRS	Incen tive	Base	Incen tive	Rate	Incentive	O/T Wages	7.650%	O/T Costs
1 <sup>st</sup> Officer	Deputy	6.0	20%	41.97	12.59	62.96	75.55	377.73	34.68	487.95
2 <sup>nd</sup> Officer	Deputy	6.0	20%	41.97	12.59	62.92	75.55	377.73	34.68	487.95
Total Cost Per Operation \$975.90 Rounded to \$1,000										

### BUDGET WORKSHEET 2 YEAR TOTAL

12 Operations Year 1 @ \$1000 each	12,450
12 Operations Year 2 @ \$1000 each	12,450
Total Rounded for 24 Operations	24,900
<b>Total Funding Request</b>	<b>24,900</b>

### BUDGET NARRATIVE

#### 1. Salaries and Benefits:

Funding of \$24,900 will be used over the two year grant period to conduct special gun violence reduction enforcement. Two officer grant funded teams will be independent from regular patrols, directly focused 100% on reducing gun violence. Intelligent Led Policing statistically driven enforcement will target known persons involved with crimes with firearms. Team sizes may fluctuate, per operation, depending upon the need for safety. The operations will be scheduled as a proactive Smart Policing tactic to identify possible threats, prevent illegal

use, and apprehend known felons or other persons who commit crimes involving firearms.

FICA benefits of .0765% are included in the yearly overtime totals. RCPD intends to use

\$12,450 in overtime funds per year for reduction in gun violence.



## PROJECT NARRATIVE

### Problem Statement

The City of Rancho Cordova has experienced an increase in gun related assaults and homicides during the first six months of the 2015 calendar year. In the 2014 calendar year, the city experienced four homicides; in the 2015 calendar year, the number of homicides totaled five. Midyear 2016, there has been one homicide. The recent increase in gun related homicides shows a dangerous rising trend noted in the below table. If the trend continues, 2016 will match, if not surpass, previous years.

	2014	2015	2016 Midyear
Murder and Non Negligent Manslaughter	4	5	1
Weapons Law Violations	42	42	17

### Planned Approach

The Rancho Cordova Police Department (RCPD) is proposing to combat these increases in gun related crimes with a proactive multi-level approach. The two primary goals will be a reduction in unlawful possession of firearms and a significant reduction in gun related criminal activity. RCPD will accomplish these goals by directly focusing two officer teams that target specific areas and individuals that are likely to be involved in gun related violations. These two officer teams would be comprised of RCPD Problem Oriented Policing (POP) officers that focus solely on potential offenders of gun related crimes. POP officers have responsibility and ownership over their geographic region combined with the specific knowledge of their problem areas and known criminal element. RCPD has an existing Memo of Understanding with Sacramento County Probation to assist in many proactive operations. POP officers will be able to benefit from the existing relationship and utilize probation officers to achieve the desired outcome of reducing gun violence.

RCPD has an existing partnership with The Sacramento County Sheriff's Department Gang Suppression Unit (GSU). RCPD benefits from this partnership by utilizing the GSU officers to perform regional operations in reducing crime. RCPD will utilize GSU intelligence and support to further achieve the desired goal of reducing gun related crimes.

#### 1. Intelligence Gathering and Criminal Analysis

RCPD has embraced a philosophy and practice of utilizing Intelligence Lead Policing (ILP). RCPD has successfully utilized the ILP model to target specific areas that were prone to criminal activity within the city. RCPD has an existing Crime Analyst with multiple resources and outside

agency cooperation. Data is gathered and analyzed using programs such as Palantir, Vigilant, RMS, AFR, GIS and XRY systems. Officers use reports and mapping from the Crime Analyst to highlight problem areas of potential criminal activity and direct resources to the target areas. These same principles will be utilized to identify potential offenders.

## **2. Specifically Targeted Suppression Activities**

Two officer teams will be deployed on a monthly basis, or as needed, based on crime intelligence and analytic data. Utilizing statistics gathered from Patrol, Probation, and Gang Suppression Unit resources, RCPD will directly focus teams on areas and specific people that are likely to be involved in gun related violations. The teams will be comprised of Crime Suppression Unit (CSU) officers on grant funded overtime that focus solely on the grant objective.

## **3. Aggressive Prosecution**

RCPD will work in collaboration with the Sacramento County District Attorney's (DA) office to ensure aggressive prosecution of weapons law violations. RCPD has an existing working relationship with DA prosecutors and meets regularly on current prosecution techniques in removing criminals from the street. This existing partnership will be utilized to gain the highest prosecution possible for offenders of gun related crimes.

### **Expected Outcome**

The expected outcome from this funding source is to reduce gun violence within the city, increasing public safety to our citizens.



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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

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Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Assurances and Certifications](#)

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If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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*Prefix	Mr.
Name Prefix: (Other)	
*First Name	Cyrus
Middle Initial (if any)	
*Last Name	Abhar
Suffix	
Name Suffix: (Other)	
*Title	City Manager
*Address Line 1	2729 Prospect Park Drive
Address Line 2	
*City	Rancho Cordova
County	Sacramento
*State	California
*Zip Code	95670-6291
*Phone	916-851-8732 Ext :
Fax	916-851-8787
*E-mail	lbehrends@cityofranhocordova.org
<input checked="" type="checkbox"/> <b>I have examined the information provided here regarding the signing authority and certify it is accurate. I</b>	

**I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.**

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<b>APPLICATION FOR FEDERAL ASSISTANCE</b>	<b>2. DATE SUBMITTED</b> July 13, 2016	<b>Applicant Identifier</b>
<b>1. TYPE OF SUBMISSION</b> Application Non-Construction Preapplication Construction	<b>3. DATE RECEIVED BY STATE</b>	<b>State Application Identifier</b>
	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>
<b>5. APPLICANT INFORMATION</b>		
<b>Legal Name</b> City of Rancho Cordova		<b>Organizational Unit</b> Government
<b>Address</b> 2729 Prospect Park Drive Rancho Cordova, California 95670-6291		<b>Name and telephone number of the person to be contacted on matters involving this application</b>  Jackson, Susana (916) 851-8957
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN)</b> 80-0058934		<b>7. TYPE OF APPLICANT</b> Municipal
<b>8. TYPE OF APPLICATION</b> New		<b>9. NAME OF FEDERAL AGENCY</b> Bureau of Justice Assistance
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE</b>  NUMBER: 16.738 CFDA TITLE: Edward Byrne Memorial Justice Assistance Grant Program		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT</b>  The City of Rancho Cordova is located in the eastern portion of Sacramento County, and has a population of approximately 69,839 residents. The city was incorporated in 2003 and is part of the Sacramento Metropolitan area. The city is continuing to see a trend of gun related homicides and crimes. In the 2013 calendar year, there were two homicides, in 2014, that number doubled to four homicides, and in 2015 there were five homicides. Mid-year 2016, there has been one homicide. The first prong would be to utilize the current criminal analyst to target gun violence prone areas and those offenders likely to commit crimes using a firearm. The analyst uses an intricate combination of software,

		<p>including GIS mapping, XRY, RMA, AFR and CAD reports to provide precise know persons and locations to patrol, special teams, and cooperative agencies surrounding the city. The second prong would be to patrol these identified areas and make contact with those subjects identified through the criminal analysis efforts, entering contact, arrest and identifier information in order to assist in connecting known persons, similarities, and trends. The third prong would be to work in collaboration with the Sacramento County District Attorney's office to ensure aggressive prosecution of those identified in violation of weapons law. This approach to combat gun violence will be a collaborative effort utilizing the vast resources available to the Rancho Cordova Police Department such as the RCPD Crime Suppression Unit, the Sacramento County Sheriff's Department Gang Suppression Unit, and the Sacramento County Probation Department. We will work with these departments to assist in data collection, data dissemination, and weapons law enforcement to combat this continued upswing in gun violence. With the efforts of the Sacramento District Attorney's prosecutor specifically assigned to handle Rancho Cordova Police Department case, we hope to attain maximum prosecution of these offenders as well as positively affecting the gun violence our department is currently facing.</p>										
<p><b>12. AREAS AFFECTED BY PROJECT</b></p> <p>The County of Sacramento East area, City of Rancho Cordova, close surrounding cities such as the City of Folsom, the City of Citrus Heights, the City of Elk Grove – areas in which criminals and known persons cross into to commit crimes.</p>												
<p><b>13. PROPOSED PROJECT</b></p> <p>Start Date: October 01, 2017 End Date: September 30, 2019</p>		<p><b>14. CONGRESSIONAL DISTRICTS OF</b></p> <p>a. Applicant b. Project CA07</p>										
<p><b>15. ESTIMATED FUNDING</b></p> <table border="1"> <tr> <td>Federal</td> <td>\$0</td> </tr> <tr> <td>Applicant</td> <td>\$0</td> </tr> <tr> <td>State</td> <td>\$0</td> </tr> <tr> <td>Local</td> <td>\$24,900</td> </tr> <tr> <td>Other</td> <td>\$0</td> </tr> </table>		Federal	\$0	Applicant	\$0	State	\$0	Local	\$24,900	Other	\$0	<p><b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b></p> <p>Program has not been selected by state for review</p>
Federal	\$0											
Applicant	\$0											
State	\$0											
Local	\$24,900											
Other	\$0											

Program Income	\$0	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>
TOTAL	\$24,900	
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</b>		

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