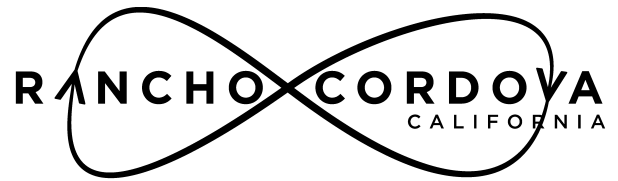


## DISCRETIONARY ENTITLEMENT APPLICATION



**Pre-Application Meeting:** It is recommended that a Pre-Application meeting is scheduled with the Planning Staff to discuss the project prior to submittal of a formal Application. An appointment can be requested by calling the Planning Department at (916) 851-8750.

### Type of Application

- |  |   |
|--|---|
| <input type="checkbox"/> General Plan Amendment                  | <input type="checkbox"/> Tentative Parcel Map   |
| <input type="checkbox"/> Rezone                                  | <input type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Specific/Special Area<br>Plan Amendment | <input type="checkbox"/> Major Design Review    |
| <input type="checkbox"/> Tentative Subdivision Map               | <input type="checkbox"/> Minor Design Review    |
|  | <input type="checkbox"/> Other: _____           |

#### City Use Only

Application #: DD- \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Received by: \_\_\_\_\_

Deposit: \_\_\_\_\_

### Property Information

**Project Name:** \_\_\_\_\_

**Property Address/Location:** \_\_\_\_\_

**Existing General Plan:** \_\_\_\_\_ **Existing Zoning:** \_\_\_\_\_ **Assessor's Parcel #:** \_\_\_\_\_

**Proposed General Plan:** \_\_\_\_\_ **Proposed Zoning:** \_\_\_\_\_ **Size of Property:** \_\_\_\_\_

**Project Description (Please include Water Supply Provider):** \_\_\_\_\_

### Applicant Information

**Applicant's Name:** \_\_\_\_\_

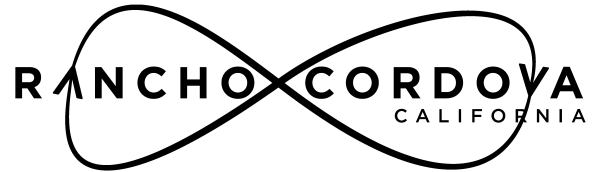
**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_



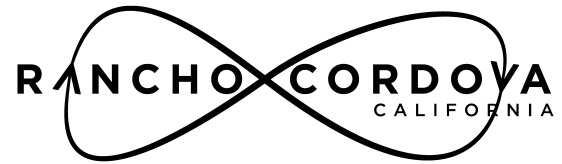
**City of Rancho Cordova  
Planning Department Fee and Deposit Schedule**

| Description                      | Deposit  | Description                                      | Deposit  |
|----------------------------------|----------|--|----------|
| General Plan Amendment           | \$15,000 | Use Permit-Condo Conversion                      | \$8,000  |
| Rezone                           | \$15,000 | Tentative Parcel Map                             | \$10,000 |
| Specific Plan Initiation         | \$5,000  | Tentative Parcel Map Extension                   | \$1,000  |
| Special Planning Area Initiation | \$5,000  | Tentative Parcel Map Resubmission                | \$5,000  |
| Zoning Ordinance Amendment       | \$10,000 | Tentative Parcel Map Waiver-Condo                | \$3,000  |
| Design Review- Major             | \$10,000 | Tentative Parcel Map Amendment                   | \$3,000  |
| Design Review- Minor             | \$5,000  | Tentative Subdivision Map (1-20 lots)            | \$10,000 |
| Design Review- Amendment         | \$5,000  | Tentative Subdivision Map (21 or more)           | \$20,000 |
| Development Agreement            | \$10,000 | Tentative Subdivision Map Amendment              | \$5,000  |
| Development Agreement Amendment  | \$5,000  | Initial Study Deposit (Negative Declaration/EIR) | \$5,000  |
| Conditional Use Permit           | \$10,000 | Development Agreement Annual Compliance Review   | \$5,000  |
| Conditional Use Permit Amendment | \$5,000  |  |          |

**APPLICATION SUBMITTAL MATRIX**

| SUBMITTAL MATERIALS  | GENERAL PLAN/SPECIFIC PLAN AMENDMENT | REZONE | TENTATIVE MAPS | CONDITIONAL USE PERMIT | DESIGN REVIEW      |
|--|--------------------------------------|--------|----------------|------------------------|--------------------|
| APPLICATION AND DEPOSIT/FEES   | X                                    | X      | X              | X                      | X                  |
| AGENT AUTHORIZATION  | X                                    | X      | X              | X                      | X                  |
| RADIUS MAP   | X                                    | X      | X              | X                      | X                  |
| Property Owner and Occupant 500 Ft Radius from <b>PROPERTY LINE</b> List and Envelope Labels (One set) | X                                    | X      | X              | X                      | X                  |
| CURRENT TITLE REPORT   | (1)                                  | (1)    | X              | (1)                    | (1)                |
| FULL SIZE SITE PLANS   |                                      |        | X              | X                      | X                  |
| REDUCTIONS (8.5 X 11 and 11 X 17)  | X                                    | X      | X              | X                      | X                  |
| DIGITAL SET OF PLANS   | X                                    | X      | X              | X                      | X                  |
| ENVIRONMENTAL INFO FORM  | X                                    | X      | X              | X                      | X<br>If applicable |
| STREET NAMING FORM   |                                      |        | X              |                        |                    |
| General Plan/Specific Plan Amend & Rezone Exhibit  | X                                    | X      |                |                        |                    |
| ELEVATION, LANDSCAPE, LIGHTING PLANS   |                                      |        |                | X<br>If applicable     | X                  |
| COLORS/MATERIALS BOARD   |                                      |        |                | X<br>If applicable     | X                  |
| COLOR RENDERING/PHOTO  |                                      |        |                | X<br>If applicable     | X                  |
| DESIGN GUIDELINES  | X<br>If applicable                   |        |                |                        |                    |

(1) Submit if requested by Project Planner



**Please Note** that the following agencies are part of the Planning Entitlement review. However, each agency has its own application, deposit/fees, and plan submittal requirements. Contact the agencies to determine the appropriate time for submittal as some occur before the Entitlement is approved.

- Sacramento Metro Fire www.metrofire.ca.gov
- Sacramento County Sewer www.sacsewer.com
- Water Agencies:
  - California American Water [www.amwater.com](http://www.amwater.com)
  - City of Folsom [www.folsom.ca.us](http://www.folsom.ca.us)
  - Golden State Water Agency [www.gswater.com](http://www.gswater.com)
  - Sacramento County Water Agency www.waterresources.saccounty.net
- Cordova Recreation Park District www.crpdc.com

**Entitlement Process Summary:**

The following is a brief summary of the process:

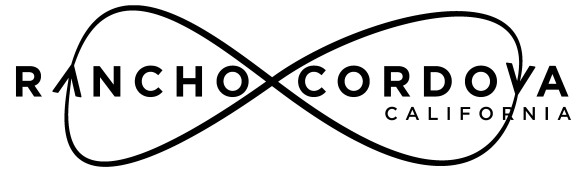
1. Pre-application Meeting
2. Application is submitted. Staff member reviews the project submittals for completeness.
3. Staff distributes project to City Departments and outside agencies for review and comments.
4. City staff receives comments and sends out comments to the applicant.
5. A Project Evaluation Meeting will be set up with the applicant, City staff, and outside agencies to review the project comments and overall discussion.
6. Applicant submits revised project to the City for review. (Start again at #3 above.)
7. Applicant is notified if the project is within compliance.
8. The City may require the applicant to hold a neighborhood meeting before the public hearing when a project has the potential to raise neighborhood concerns or community impacts.
9. Public Hearing Notification:
  - Site is posted and written notifications sent to property owners within 500 feet of subject property line.
  - Public notice sent to local newspaper.
10. Public hearing before City Council. Minor Design Review does not require a public hearing.
11. If approved, the applicant may submit construction plans for review. This could include the following: improvement plans, final map, building plans.

**ENTITLEMENT SUBMITTAL ITEM CHECKLISTS**

The attached submittal checklists include items that are required and reviewed for each entitlement process:

- General Plan Amendment, Specific Plan Amendment, Rezone Amendment
- Conditional Use Permit
- Tentative Subdivision and Design Review
- Parcel Map and Non-Residential and Multi-Family Design Review

If there are multiple entitlements (ie, Rezone, Tentative Subdivision Plan, and Major Design Review) include all items within the appropriate submittal checklist.



Agreement and Representations of Applicant

This Application is not complete, and processing of this Application will not begin, until all initials and signatures are provided by the Applicant and Property Owner:

- 1) Under penalty of perjury, I certify that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), corporate officer(s) empowered to sign for the corporation, owner's legal agent, or the owner's authorized representative (include a notarized consent form from the owner). \_\_\_\_\_(Initial)
2) Acknowledge and agree that by making this application, I have included all of the required items in hard copy (see submittal checklist) and digital format compatible with Microsoft Office Software. Applicant understands that missing items, inaccurate items, false information, or misleading items or information may delay the processing of the application or a permit revoked upon discovery. Furthermore, all application materials, and any outstanding balances accrued above the original deposit, must be submitted/paid prior to Public Hearing Notice publication. I further acknowledge and agree that by signing this document, I accept the responsibility of posting public site notification boards regarding the proposed project at the project site, if required by City staff. This Application shall be a public record. \_\_\_\_\_(Initial)
3) Government Code Section 65105 states that City staff may enter upon the subject property in the performance of their functions and make site inspections and surveys. I hereby grant City staff with such permission. \_\_\_\_\_(Initial)
4) Applicant(s) agree to defend, indemnify and hold harmless with Counsel selected by the City of Rancho Cordova ("City") and its agents, officers, consultants, and employees ("City's Agents") from any and all claims, actions, suits, or proceedings against the City or the City's Agents to attack, set aside, void, or annul an approval by the City, or the City's Agents concerning the project (collectively "Claim"). The City shall promptly notify the Applicant of any Claim and the City shall cooperate fully in the defense. Nothing in this paragraph obligates the City to defend any Claim and the City is not required to pay or perform any settlement arising from any such Claim not defended by the City, unless the settlement is approved in writing by the City. \_\_\_\_\_(Initial)

Hazardous Waste Affidavit

5) Government Code Section 65962.5 requires each applicant for any development project to consult the State Hazardous Waste and Substance Sites List. (www.dtsc.ca.gov click on "Public" tab, click on "Envirostor: Database of sites and facilities" type in address. Or http://calepa.ca.gov/sitecleanup/corteslist/ open each 5 listed link and check address. For water http://geotracker.waterboards.ca.gov/sites by County. Based on this list (available from the Planning Division of the Community Development Department) the Applicant is required to submit a signed statement to the City of Rancho Cordova indicating whether the project is located on a site which is included on the list before the City accepts the application as complete. If the project site is listed by the State as a hazardous waste or substance site, the Applicant must fully describe the nature of the attached hazard and potential impacts in the Initial Study, Part I. In either situation the Applicant must complete and sign the Affidavit in the space below. I have been informed by the City of Rancho Cordova of my responsibilities pursuant to Government Code Section 65962.5 to notify the City as to whether the site for which a development application has been submitted is located within an area which has been listed as the location of a Hazardous Waste or Substance Site by the Office of Planning and Research, State of California.

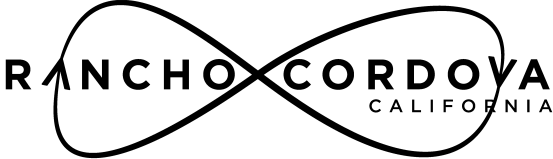
- checkbox The project site is located in an area listed as a Hazardous Waste or Substance Site.
checkbox The project site is not in an area listed as a Hazardous Waste or Substance Site.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Applicant Signature

Date

**DISCRETIONARY ENTITLEMENT APPLICATION**



**Fees/Funds**

- 6) Applicant(s) do not have any past-due balances payable to the City for an previous project. \_\_\_\_\_ (Initial)
- 7) Applicant(s) acknowledge and agree that the Applicant(s) will fully reimburse the City for costs incurred in connection with the Application Process regardless of any action taken by the City with respect to the application. Applicant(s) also acknowledge and agree that the Fees (hereinafter "Funds") paid herewith may not be adequate to fully reimburse the City for costs incurred in connection with the Application Process, and that periodically, as the need arises, Applicant(s) may be called upon to make further deposit of Funds. Applicant(s) agrees that there shall always remain on deposit with the City sufficient Funds to cover the anticipated costs to be incurred with the Application Process through the Public Hearing Process. In the event, for any reason, a City request for further deposit of Funds from Applicant(s) is not fully satisfied, within fifteen (15) business days the City may cease processing of this application. The Applicant(s) is responsible to fully reimburse the City for costs incurred in connection with this Application regardless of whether the City requests additional deposits or stops processing the project. The advance of Funds shall not be dependent upon the City's approval or disapproval of the Applicant(s)' Application, or upon the result of any action, and shall in no way influence the Project. Neither Applicant(s) nor any other person providing funding for the Project shall, as a result of such funding, have any expectation as to the results of the Application Process or the selection of an alternative favorable to or benefiting Applicant(s). \_\_\_\_\_ (Initial)
- 8) Applicant(s) also acknowledge and agree that the failure to fully reimburse the City for costs incurred in connection with the Application Process as provided in this Application may result in the City placing a lien or assessment upon the subject property for the full amount of any outstanding Funds owed to the City for processing Applicant(s)'s application. Until all outstanding Funds are paid in full, the City may also refuse to process any future applications by the Applicant(s), including applications for unrelated projects. \_\_\_\_\_(Initial)

**Application Covenants, Conditions, and Understandings**

- 9) Applicant(s) acknowledges and agrees that this application is a contract between the Applicant and the City and that all obligations are enforceable against the Applicant regardless of the status or outcome of the Application process. This Application sets forth all covenants, promises, conditions and understandings between the parties regarding the advance of Funds and the uses thereof, and there are no promises, conditions or understandings either oral or in writing between the parties other than as set forth herein. No contemporary or subsequent alteration, amendment, change or addition to this application form shall be binding upon the City unless reduced to writing and signed by the City Manager, or his/her designee and the Applicant. No course of conduct shall be binding upon the City and waiver of one or more provisions or violations shall not be construed as a course of conduct to be relied upon and may not be the basis for any expectation of future waiver or estoppel of that or any provision. \_\_\_\_\_(Initial)
- 10) No employee, agent, independent contractor or other representative of the City, other than the City Manager or a majority of the City Council, has the authority to alter the terms or effect of this application and Applicant(s) acknowledge and agree that it/they have not relied upon any promises, representations, conditions or understandings other than those set forth in this Application. \_\_\_\_\_(Initial)
- 11) This Application is made under, and shall in all respects be interpreted, enforced, and governed by, the laws of the State of California. In the event of a dispute concerning the terms of this Application, the venue for any legal action shall be with the appropriate court in the County of Sacramento, State of California. Should legal proceedings of any type arise out of this Agreement, the prevailing party shall be entitled to costs, attorney's fees, and legal expenses, including but not limited to expert fees and costs. \_\_\_\_\_(Initial)

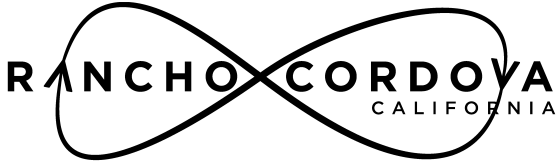
**It Is So Agreed:**

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Property Owner Signature**

\_\_\_\_\_  
**Date**



**CITY OF RANCHO CORDOVA  
PLANNING  
LETTER OF AUTHORIZATION**

This form shall serve to notify the City of Rancho Cordova that I/we am/are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown below to file and represent my/our interest in the application(s) listed below.

**Applicant/Authorized Person:**

Name/Business \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

**Type of Application(s)** \_\_\_\_\_  
\_\_\_\_\_

**Legal Owners:**

I we/are the legal owner(s) of the said property; have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct.

1) Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

2) Printed Name \_\_\_\_\_

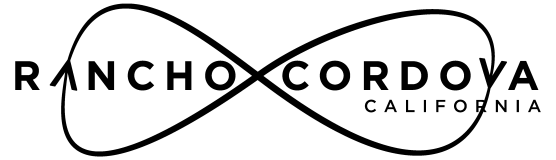
Signature \_\_\_\_\_

Date \_\_\_\_\_

3) Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



CITY OF RANCHO CORDOVA
PLANNING
LETTER OF CERTIFICATION

This form is to be completed by the person/firm preparing the map and list of property owners and residents of absentee owners within five hundred feet (500') of the project site.

State of California
County of Sacramento
City of Rancho Cordova

I, \_\_\_\_\_ hereby certify that attached list and labels contain the names and addresses of all persons having ownership, as they appear on the latest available assessment roll of the County of Sacramento and in the case of an absentee owner, the addresses of all renters or lessees of said address within the area described and for a distance of five hundred feet (500') from the exterior boundaries of the project site.

Please Note: Complete the items below only in the presence of a Notary Public.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

State of California
County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me on
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_
Date Month Year

By (1) \_\_\_\_\_

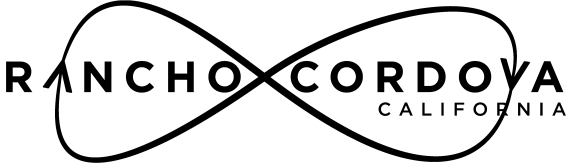
(and (2) \_\_\_\_\_

Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be
the person(s) who appeared before me,

Seal
(Place of Notary Seal Above)

Signature \_\_\_\_\_
Signature of Notary Public



**City of Rancho Cordova  
Planning & Public Works Deposit Replenishment Policy**

---

Upon submittal of a development application for Planning or Public Works services, the City of Rancho Cordova shall collect the appropriate deposit(s) for all entitlements and/or reviews required pursuant to the Planning Application Fee & Deposit Schedule or the Public Works Fee & Deposit Schedule.

When the cost of work performed on any given application reaches 60% of the initial deposit amount, the project manager may review the projects status to determine whether an additional deposit could be required. If a deposit is required, the City will contact the applicant to request a Deposit Replenishment in an amount sufficient to complete the project or an amount to be determined by the project manager for large development projects. If the Deposit Replenishment is not received within 15 days, the City may stop work on the project and notify the applicant that work will resume when the deposit is received. Prior to the public hearing notice being sent for a project, a final accounting shall be conducted to determine if funds are sufficient to complete the project. If funds are not sufficient, an amount equal to meet the projects budget will be requested from the applicant.

For complex projects, the City may continue some work on conditions of approval that necessitate retaining at least a modest ongoing deposit. For any projects with a remaining Developer Agreement (DA) deposit, the deposit may not be refunded until a new deposit has been established with the City for the annual DA compliance review for the project.

I hereby agree to the policy stated above:

\_\_\_\_\_ Date

Applicant Signature

\_\_\_\_\_

Printed Name

**Billing Address:**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

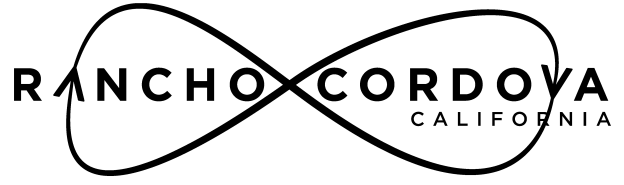
Address: \_\_\_\_\_

City, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_





**Street Name Approval Application**

Application Number: \_\_\_\_\_

Final Sacramento County Approval Date: \_\_\_\_\_

**Guidelines:**

- No names duplicating or sounding similar to existing road names
- Avoid difficult to pronounce names
- No individuals' names
- Avoid proper names of a business, e.g. Hannaford Drive
- Limit names to 13 characters in length
- No directionals, e.g. North, South, East, West
- No punctuation marks, e.g. periods, hyphens, apostrophes, etc.
- Avoid using double suffixes, e.g. Deer Path Lane
- All names must have an acceptable suffix, e.g. Street, Court, Lane, Path, etc.
- City of Rancho Cordova has the right to deny any street name that is determined to be inappropriate

**Information:**

Description of location: \_\_\_\_\_

Nearest intersecting roads: \_\_\_\_\_

APN(s): \_\_\_\_\_  
\_\_\_\_\_

**Contact information (as appropriate)**

Contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

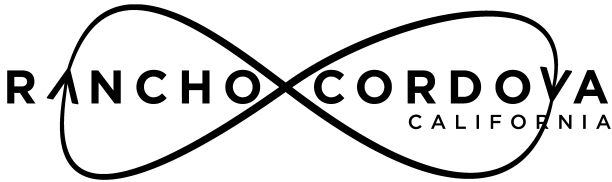
Owner: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**DISCRETIONARY ENTITLEMENT APPLICATION**



Number of roads to be named \_\_\_\_\_

Please submit twice as many road names as needed, with preferred names listed first. Proposed road names should be written exactly as one wants them to appear. City of Rancho Cordova staff will send all approved street names to the Sacramento County for County approval. Please allow several weeks for approval. Upon approval, City of Rancho Cordova staff will inform you of the approved street names.

Example: Road Name      Suffix  
               Hunter               Street

|          |          |
|----------|----------|
| 1 _____  | 11 _____ |
| 2 _____  | 12 _____ |
| 3 _____  | 13 _____ |
| 4 _____  | 14 _____ |
| 5 _____  | 15 _____ |
| 6 _____  | 16 _____ |
| 7 _____  | 17 _____ |
| 8 _____  | 18 _____ |
| 9 _____  | 19 _____ |
| 10 _____ | 20 _____ |

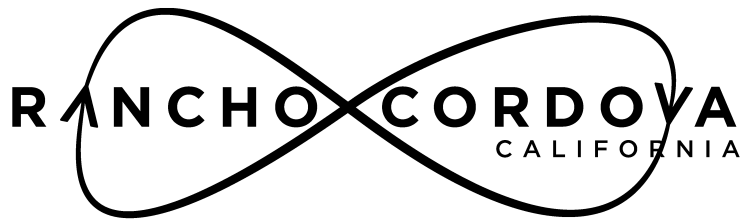
**CITY OF RANCHO CORDOVA STAFF APPROVAL**

City of Rancho Cordova Staff Approval \_\_\_\_\_ Date \_\_\_\_\_

**SACRAMENTO COUNTY STAFF APPROVAL:**

GIS certifies that \_\_\_\_\_ names indicated by checkmark  are approved.  
 Please disregard all other names.

Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## ENVIRONMENTAL IMPACT ASSESSMENT QUESTIONNAIRE

Please fill out the following questionnaire as completely as possible. The following information will be used to create an Initial Study, which is used to determine the level of analysis required by the California Environmental Quality Act (CEQA) prior to consideration of your project for approval. Incomplete or inaccurate responses to the following questions could result in additional review of your project prior to consideration for approval. Your application will not be considered complete until this questionnaire has been filled out to the satisfaction of the Planning Department.

If any technical reports have been prepared for your project concerning any of the following areas of concern, submission of those reports to the City in addition to the following questionnaire will allow the City to accurately determine the potential impact of your project and the level of analysis required by CEQA.

1. Project Name: \_\_\_\_\_
2. APN(s): \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Current General Plan Land Use Designation: \_\_\_\_\_
5. Proposed General Plan Land Use Designation (if applicable): \_\_\_\_\_
6. Current Zoning: \_\_\_\_\_
7. Proposed Zoning (if applicable): \_\_\_\_\_
8. Are there existing facilities on-site (e.g., buildings, wells, septic systems, parking, etc)?  
 Yes    No
  - a. If yes, please describe and indicate their location on the site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Describe previous land use(s) of the site over the last 10 years: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Aesthetics

10. Does the project require design review?    Yes    No
11. Is landscaping proposed for the project?    Yes    No
  - a. If yes, please attach a landscaping plan to this questionnaire that identifies approximate location of plantings and species of plants (if available).

## Air Quality

Please note that the following information is required in order to analyze the air quality impacts of your project. If you leave any of the following information blank, the missing information will be required before a determination of your project's environmental impact can be made by the Planning Department. If you plan to have an outside firm provide an air quality impact analysis for your project, only the questions marked with an asterisk are required. If you would like to use an outside firm, please note that the Planning Department will conduct a review of that report to ensure consistency with City requirements and standard policies and practices.

12. \*Construction start date (month/year): \_\_\_\_\_

13. \*Length of construction (months): \_\_\_\_\_

14. Will demolition be required:  Yes  No If yes, please provide the following:

a. Total volume of all buildings to be demolished: \_\_\_\_\_

b. Maximum volume to be demolished in any one day: \_\_\_\_\_

15. \*Will site grading be required?  Yes  No If yes, please provide the following:

a.\*Total acres to be graded: \_\_\_\_\_

b. Maximum acres to be graded in any one day: \_\_\_\_\_

c. Cubic yards of onsite cut/fill per day: \_\_\_\_\_

d. Total cubic yards of imported soil: \_\_\_\_\_

e. Total cubic yards of exported soil: \_\_\_\_\_

f. Location and distance to soil export/import location: \_\_\_\_\_

16. \*Does the project include any paving?  Yes  No If yes, please provide the following:

a. \*Total acres to be paved: \_\_\_\_\_

17. Please estimate the number of each of the following types of equipment you will require for each phase of construction:

*If this information has not been determined yet, the City can use a default set of assumptions for equipment when analyzing the air quality impact of your project. However, this default set of equipment may result in slightly higher estimated emissions for your project than a project-specific list of equipment.*

| Equipment Type                | Demolition | Site Grading | Building Construction | Paving |
|-------------------------------|------------|--------------|-----------------------|--------|
| Bore/Drill Rigs               |            |              |                       |        |
| Concrete/Industrial Saws      |            |              |                       |        |
| Cranes                        |            |              |                       |        |
| Crawler Tractors              |            |              |                       |        |
| Crushing/Processing Equipment |            |              |                       |        |
| Excavators                    |            |              |                       |        |
| Graders                       |            |              |                       |        |
| Off Highway Tractors          |            |              |                       |        |
| Off Highway Trucks            |            |              |                       |        |
| Pavers                        |            |              |                       |        |
| Rollers                       |            |              |                       |        |

| Equipment Type            | Demolition | Site Grading | Building Construction | Paving |
|---------------------------|------------|--------------|-----------------------|--------|
| Rough Terrain Forklifts   |            |              |                       |        |
| Rubber Tired Dozers       |            |              |                       |        |
| Rubber Tired Loaders      |            |              |                       |        |
| Scrapers                  |            |              |                       |        |
| Signal Boards             |            |              |                       |        |
| Skid Steer Loaders        |            |              |                       |        |
| Surfacing Equipment       |            |              |                       |        |
| Tractors/Loaders/Backhoes |            |              |                       |        |
| Trenchers                 |            |              |                       |        |

18. \*Are there any schools, hospitals, nursing homes, day care centers or other facilities frequented by children, the infirm, or the elderly located within one quarter mile of the proposed project?

Yes     No

a. If yes, please describe the facility and location: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Biological Resources**

19. Please describe the existing vegetative features of the site (e.g., trees, shrubs, wetlands, grass, etc.): \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

20. Are any species of plants or animals identified as candidate, threatened, endangered, sensitive, or special-status found in or near the project area?     Yes     No     Uncertain

a. If yes or uncertain, please describe: \_\_\_\_\_

\_\_\_\_\_

21. Will the project as proposed displace any special-status species (plant or animal)?

Yes     No

a. If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

22. What changes to existing animal communities' habitat and natural communities will the project cause as proposed? \_\_\_\_\_

\_\_\_\_\_

23. Do wetlands or stream environment zones occur on the property (i.e., riparian areas, vernal pools, etc)?  Yes  No

*If wetlands exist on your site that are, or are suspected to be, classified as Jurisdictional Waters of the U.S., a wetland delineation will be required during analysis of your project under CEQA. The City is capable of producing such delineations if required, at additional cost. Please note that any wetland delineation prepared for your project by a third party must be prepared by a certified professional.*

a. If yes, please identify and describe: \_\_\_\_\_

b. How will these areas be impacted (directly and indirectly) by the proposed project? \_\_\_\_\_

\_\_\_\_\_

c. Will you provide a wetland delineation or would you like to request that the City prepare one on your behalf?  Applicant will provide  City to prepare

24. Are there trees on the project site?  Yes  No

*If trees are located on the project site, the City requires that a certified arborist (or similarly qualified professional) prepare a tree survey for the site providing location, species, size, and general condition of any trees located on site or any trees whose canopy lies over the project site (i.e., trees located off the project site but very close to the property line). An arborist report will be required prior to consideration of your project for approval.*

a. If yes, please give approximate number of trees and the species: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

25. Are any trees anticipated to be removed?  Yes  No

*If trees are to be removed as a result of the proposed project, the City requires an exhibit showing all trees located on site with those trees to be removed designated in some way (commonly done with a large X through the tree). The tree removal exhibit should include a depiction of the extent of each tree's canopy and, if possible, the species and the diameter at breast height (dbh) of the trunk of each tree. Tree removal information shall be provided and approved by the City prior to consideration of your project for approval.*

a. If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

### Cultural Resources

26. Are there any historical, archaeological or culturally significant features on the site (i.e., old foundations, structures, Native American habitation sites, etc.)?  Yes  No

a. If yes, please describe (location, condition, etc.): \_\_\_\_\_

\_\_\_\_\_

### Geology/Soils

27. Please describe the geologic characteristics of the site, including topography and any unique geologic features (i.e., rock outcroppings, steep grades, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

28. Are there any known natural mineral resources such as sand, gravel, building stone, road base rock, or mineral deposits on the property?  Yes  No

a. If yes, please identify: \_\_\_\_\_

29. Will the proposed project affect any existing agricultural uses or result in the loss of agricultural land?  Yes  No

30. Is any part of the project site subject to geologic hazards, including erosion, landslide, faults, liquefaction, expansive soils, steep areas, rock falls, mud flows, etc.?

Yes  No  Uncertain

*If a geotechnical analysis has been made of the site (i.e., a Phase I Site Assessment), please provide a copy of this report to the City for determination of the geologic hazards and soil conditions. Submission of this report constitutes a complete answer to question 30a below.*

a. If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

31. Does the project location contain fill or a slope of 10% or more?  Yes  No

a. If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

32. Are retaining walls proposed?  Yes  No

a. If yes, please describe: \_\_\_\_\_

\_\_\_\_\_

### Hazards and Hazardous Materials

*Hazardous materials are defined as any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the workplace or the environment. "Hazardous materials" include, but are not limited to, hazardous substances, hazardous waste, and any material which a handler or the administering agency has a reasonable basis for believing that it would be injurious to the health and safety of persons or harmful to the environment if released into the workplace or the environment (including oils, lubricants, and fuels).*

33. Will the proposed project involve the handling, storage, or transportation of hazardous materials (including during construction)?  Yes  No

a. If yes, will it involve the handling, storage, or transportation at any one time of more than 55 gallons, 500 pounds, or 200 cubic feet (at standard temperature and pressure) of a product or formulation containing hazardous materials?  Yes  No

34. Are there any known underground storage tanks on the property?  Yes  No

35. Are there any known water supply wells, septic tanks, leach lines, or cisterns on the property?

Yes  No

### Water

36. Are there any waterways within or adjacent to the project site?  Yes  No

a. If yes, please identify name(s), type(s), and location(s): \_\_\_\_\_

\_\_\_\_\_

- b. Will any water be diverted from the water body?  Yes  No
37. Will the proposed project result in any changes to groundwater quality or quantity, or alteration of existing drainage patterns?  Yes  No
38. Where is the nearest off-site body of water (such as a waterway, river, stream, pond, lake, canal, or year-round drainage-way)? Include name, if possible: \_\_\_\_\_  
 \_\_\_\_\_
39. Will there be discharge to of any materials other than stormwater runoff to surface water or drainage features (i.e., drainage swale or storm drains)?  Yes  No
- a. If yes, please identify: \_\_\_\_\_  
 \_\_\_\_\_
40. List any contaminants that may be contained in stormwater runoff: \_\_\_\_\_  
 \_\_\_\_\_
41. Will any runoff water from the proposed project enter any off-site canal/stream/creek?  
 Yes  No
- a. If yes, please identify: \_\_\_\_\_
42. Will drainage from this project cause or exacerbate any downstream flooding?  Yes  No
43. Is the project site located within an area subject to flooding or inundation?  Yes  No
- If yes, identify the location of the 100-year floodplain on the site plan or on a separate exhibit attached to this questionnaire.*

**Noise**

44. Is the project within 0.5 miles of an industrial area, freeway, major highway, or airport?  
 Yes  No
45. Identify all sources and location of noise generating uses on the project site (vehicle traffic, trash collection, car wash, etc.): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Public Services**

46. Name and location of the closest fire protection facility: \_\_\_\_\_
47. Source and location of nearest emergency source of water for fire protection (e.g., fire hydrant).
- a. Prior to construction: \_\_\_\_\_
- b. After construction: \_\_\_\_\_
48. Are any fire protection measures proposed for this project (e.g., sprinklers)?  Yes  No
49. Please describe and provide the number of points of direct access to the project from the public right-of-way: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**Transportation/Circulation**

50. List all public road(s) that border the proposed project? \_\_\_\_\_  
 \_\_\_\_\_

51. Description and proximity of transit facilities near the proposed project: \_\_\_\_\_  
 \_\_\_\_\_

52. What bikeway, pedestrian, equestrian, or transit facilities are proposed within the project? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

53. What traffic will the project generate upon operation?

*If you do not know the trip generation of your project, the City Public Works estimate will be used instead. If the numbers below were generated by a traffic study or other equivalent professionally prepared report, please enclose that report with your questionnaire.*

Peak AM Hour Trips: \_\_\_\_\_ Peak PM Hour Trips: \_\_\_\_\_

Total Daily Trips: \_\_\_\_\_

**Utilities and Service Systems**

54. Indicate the availability of the utilities for the project and the utility provider below:

| Utility     | Name of Provider | Available onsite? |
|-------------|------------------|-------------------|
| Water       |                  |                   |
| Sewer       |                  |                   |
| Solid waste |                  |                   |
| Electric    |                  |                   |
| Telephone   |                  |                   |

55. For what purpose is water presently used on-site? \_\_\_\_\_

56. What is the location and source of existing water supply on-site? \_\_\_\_\_  
 \_\_\_\_\_

57. What is the location and source of water to serve this project? \_\_\_\_\_  
 \_\_\_\_\_

58. What is the projected peak water usage of the project? \_\_\_\_\_

59. Is the project within a public domestic water system district or service area?  Yes  No

a. If yes, will the public water supplier serve this project?  Yes  No

*The City may require receipt of a will-serve letter or equivalent documentation showing that the water purveyor has agreed to serve the proposed project prior to approval of your project.*

60. Are there any wells on the project site?  Yes  No

a. If yes, please describe depth, yield, contaminants, etc.: \_\_\_\_\_  
 \_\_\_\_\_

61. What is the estimated groundwater level under the project area? \_\_\_\_\_

**Miscellaneous**

62. What is the name and location of the nearest public park or recreation area? \_\_\_\_\_  
\_\_\_\_\_

63. Does the project propose to construct or provide for the construction of recreational facilities?

Yes     No

a. If yes, please describe location and facility: \_\_\_\_\_  
\_\_\_\_\_

64. For residential projects, list the name, address, and approximate distance of the nearest school facilities:

a. Elementary school: \_\_\_\_\_

b. Middle school: \_\_\_\_\_

c. High school: \_\_\_\_\_

65. How many new residents will the project generate? \_\_\_\_\_

66. Will the project displace or require relocation of any existing residential units?     Yes     No

a. If yes, how many? \_\_\_\_\_

67. Will the project create or destroy job opportunities? \_\_\_\_\_

a. Please explain: \_\_\_\_\_  
\_\_\_\_\_

b. How many new employees will the project generate during operation (non-construction employees)? \_\_\_\_\_

---

I, the undersigned, hereby certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above questionnaire is true and correct. I understand that inaccurate or incomplete answers provided above may result in additional costs during the preparation of any required California Environmental Quality Act documents or forms concerning the proposed project.

Name (printed): \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_