



**PLANNING DEPARTMENT**  
2729 Prospect Park Drive | Rancho Cordova, CA 95670  
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## Conditional Use Permits

A **Conditional Use Permit (CUP)** allows the City flexibility to determine if a proposed land use on a specific site will be compatible with the environment and the General Plan. Approval is determined through a public hearing process with the City Council. Consideration of a CUP is a discretionary act. This allows the City to deny an application if it determines that the use will have a negative impact on the community.

Staff and City Council will evaluate such items as building placement and size, characteristic of the use, traffic generation, noise, hours of operation, adequacy of parking, circulation, landscaping, and overall compatibility of the use with adjoining properties and other development impacts. Conditions may be imposed as necessary to insure that the proposed use will be compatible with the surrounding properties and environment.

### Materials required for a Conditional Use Permit

- Completed Discretionary Entitlement Application
- 500 ft radius map and owners and occupants list labels with notarized Letter of Certification
- Completed Environmental Impact Questionnaire
- Project Description
- CD version with pdf or jpeg images
- 8.5 x 11 copy of plans (1 copy)
- 11 x 17 copy of plans (1 copy)
- Full size plans (8 copies)
- Landscape Plan
- Preliminary Title Report
- Deposit: \$10,000 made payable to the City of Rancho Cordova

To avoid project delays, all application materials are required to deem the application complete and ready for review.

For additional information, please contact the Planning Department at (916) 851-8750.