



**PLANNING DEPARTMENT**  
2729 Prospect Park Drive | Rancho Cordova, CA 95670  
Phone: (916) 851-8750 | Fax: (916) 851-8762

### **Design Review: Single-Family Residential Production Homes**

**Residential Design Review** examines single-family elevation design for subdivision production homes consistent with Rancho Cordova Design Guidelines and Garage Door Orientation Policy. Design Review is also evaluated for compliance with the City's General Plan, Zoning Ordinance, applicable Specific Plans and other related City standards. Consideration of Design Review is a discretionary act using adopted guidelines. Approval is determined through a public hearing process with the City Council.

#### **Pre-Application Conference**

Prior to submitting a formal application, the applicant is advised to make an appointment with a member of the Planning staff to discuss the project. This will allow staff to review the residential design package and return comments to the applicant. Design Review is also evaluated for compliance with the City's General Plan, Zoning Ordinance, applicable Specific Plans and other related City standards.

#### **Materials required for a Residential Design Review**

- Completed Discretionary Entitlement Application
- 500 ft radius map and owners and occupants list labels with notarized Letter of Certification
- Completed Environmental Impact Questionnaire
- Project Description
- CD with pdf or jpeg images
- 11 x 17 Design Booklet (5 copies)
- Landscape Plan (can be included in the Design Booklet)
- Preliminary Title Report
- Deposit: \$10,000 made payable to the City of Rancho Cordova

Please note that an application can be deemed complete when all of the above materials are received by the Planning Department.

For additional information, please contact the Planning Department at (916) 851-8750.