City of Rancho Cordova
Measure H/Community Enhancement Fund Citizen Oversight Board

Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA 95670

May 14, 2018

6:00 p.m.
Coloma Room

MINUTES

1. Stacy Delaney called the meeting to order in the Coloma Room at 6:04 p.m.

   Oversight Board Members Present: Carhart, Linden, Frechette, Trujillo, Gauff, Medina.


2. Welcome & Introductions

   All Oversight Board Members and Staff Members introduced themselves.

3. Group Swearing-In by City Clerk

   The City Clerk conducted the group swearing-in.


   Robert’s Rules of Order was selected as the meeting governance tool. Robert’s Rules of Order Cheat Sheet was distributed to the Oversight Board Members.

5. Appoint a Chair and Vice Chair

   Nica Gauff was appointed Chair and Lee Frechette was appointed Vice Chair.

6. Ethics Training, Materials, and Next Steps

   AB 1234 Self-Study Materials Part 1: Financial Interests and Perks was distributed to the Oversight Board Members. Each Oversight Board Member was given 30-days to complete the training and take the self-assessment test. All Oversight Board
Members were also given the Institute for Local Government’s Success in Public Service, “What you need to know before you are appointed or elected” handout.

7. Background on Measure H and Sales Tax Overview


8. Demo of the Community Enhancement Fund Open Data Tool

Stacy Delaney demonstrated the open data tool available to learn more about the Community Enhancement Fund projects and programs funded during the fiscal year and the expenditures to date.

9. Scheduling of Next Meetings

The following dates were selected for future potential meetings. Dates may get added or canceled as needed.

September 24, 2018 at 6:00 p.m. in the Community Board Room
October 17, 2018 at 6:00 p.m. in the Coloma Room
October 25, 2018 at 6:00 p.m. in the Community Board Room

10. Meeting Adjourned

Chair Nica Gauff adjourned the meeting at 7:04 p.m.

Minutes adopted on Monday, September 10, 2018. Signed Tuesday, September 11, 2018 at Rancho Cordova, California.

Stacy Delaney, Community Enhancement Analyst II