



CITY OF RANCHO CORDOVA
FISCAL YEAR 2019/2020 GRANT APPLICATION
COMMUNITY ENHANCEMENT FUND

The Fiscal Year 2019/2020 grant application period is open from February 15, 2019 through March 15, 2019. The City is accepting applications from individuals, organizations, businesses, and community partners who are interested in enhancing our community.

If approved, all grantees will be required to sign a funding agreement with the City. The agreement will require grantees to use the funds for the needs represented in their grant applications (with documentation requirements). The agreements will also contain minimum insurance requirements, statements related to the public purpose of the grant, and a provision calling for unused funds to be returned to the City.

Project Name Assign a project name to your project/program.

Project Description Describe the project and how it benefits the community based on the City's Community Enhancement Fund guidelines and selection criteria.

Project Team Individuals or organizations responsible for the development and delivery of the project.

Project Goals List goals, and outline metrics by which progress in reaching goals can be measured and the project team's efforts can be focused.

Funding Request Funds are generally not intended to be used for deferred maintenance and ongoing operational needs. The funds are intended for community enhancement.

Total project cost: _____

Estimated breakdown of project expenditures: _____

Matching funds (including any in-kind contributions): _____

Ongoing (beyond FY 2019/2020) operations and maintenance costs if applicable: _____

Total Community Enhancement Funds requested: _____

Is this a multiyear request? Yes No If yes, number of years: _____

If you answered yes above, describe your sustainability plan and whether or not the project is viable as a single year request. _____

Project Schedule Project timeline and anticipated start and completion date. (If this is a multiyear request, please indicate that in both the funding request and the project schedule.)

Project Location Please note that projects or programs that are proposed on property owned or operated by outside agencies or a private party will require the coordination with and potentially approvals from outside agencies, organizations, and/or the private party.

Physical Address: _____

Have you received a letter of support for the project/program from the property owner? Yes No
If yes, submit the letter of support with your application.

If your project/program is intended to operate or take place at a public K-12 school site, you must also request the endorsement of the school superintendent of that school district.

School District (if applicable, check all that apply): EGUSD FCUSD SCUSD Other

By the application deadline, the City of Rancho Cordova must also receive the supplemental endorsement form that's been signed and dated by the corresponding school superintendent for the application to be considered a complete submittal. It's the applicant's responsibility to ask for the endorsement in the time allotted. Each participating school superintendent reserves the right to withhold their endorsement of a project/program. Refer to the FY 2019/2020 Supplemental Endorsement Form for more information and important deadlines.

Application Submitted by

Name: _____ Title: _____

Individual Public Agency Non-Profit Other

Phone: _____ Email: _____

Mailing Address: _____

Signatory If the applicant's project or program is selected for funding, list who will be the signatory of the funding agreement.

Signatory's Name: _____ Title: _____

Individual Public Agency Non-Profit Other

Phone: _____ Email: _____

Mailing Address: _____

Next Steps Applicants will receive acknowledgement once their application is received. When the application period closes, staff will review each application according to the application criteria and prioritization method listed within the Fiscal Year 2019/2020 Grant Application Process and Criteria document. Should staff have any questions or need clarification on your application, they will contact you. **You are invited to attend any of the public meetings at City Hall.**

At the April 1 Regular City Council meeting, we anticipate that applicants will **not** be asked to present. During this meeting, staff intends to cover the results of the initial review of applications received. If you have not signed up to receive automatic notifications when council meeting agendas are posted, you can do that by clicking the link below.

<http://www.cityofranchocordova.org/Index.aspx?page=641>.

We may invite applicants to present their project and we may make selection recommendations to Council during the May Regular City Council meetings and Work Session.

It's possible that all funding decisions for the Fiscal Year 2019/2020 Community Enhancement Fund could be made in May and formally adopted by City Council by early June. Staff intends to notify all applicants of the funding decisions made by the end of June.