



RENTAL HOUSING REPAIR PERMIT APPLICATION

OWNER-BUILDER / AGENT APPLICATION

Inspection Date: _____

A. Project Information:

PERMIT # _____ APN: _____ NAO Case #: _____

Job Address: _____ Zip Code: _____

Cross Street: _____

Property Owner: _____ Address: _____

Phone: _____ Fax: _____ Email: _____

Tenant Name: _____

Phone: _____ Fax: _____ Email: _____

B. SCOPE OF WORK:

D. Project Information:

of Stories: _____ # of Units: _____ # of Bedrooms: _____ Sprinklers: Yes No Public Water: Yes No

Existing Use: _____ Proposed Use: _____

Sq. ft. Dwelling: _____ Garage: _____ Patio/Porch: _____ Deck: _____

Other: _____

Total construction valuation by contract, include any permanent equipment: _____
(Owner/Builder use estimated construction valuation of entire project plus labor)

E. Owner Builder Declaration: I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500)):

I, as owner of the property, or my employees with wages as their sole compensation, will do all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale).

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law).

I am exempt from licensure under the CSL Law for the following reason: _____

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Property Owner* or Authorized Agent** Signature: _____ Date: _____

F. Workers' Compensation Declaration: I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued:

Policy # _____

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number:

Carrier: _____ Policy #: _____ Expiration Date: _____

Name of Agent: _____ Phone: _____

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

Property Owner* or Authorized Agent** Signature: _____ Date: _____

G. Declaration Regarding Construction Lending Agency: I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name and Address: _____

H. Declaration by Construction Permit Applicant: By my signature below, I certify, under penalty of perjury, to each of the following:

- I am the Property Owner or authorized to act on the Property Owner's behalf**
- I have read this construction permit application and the information I have provided is correct.
- I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

Applicant Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

I authorize representatives of the City of Rancho Cordova to enter the above-identified property for inspection purposes

Property Owner* or Authorized Agent** Signature _____ Date _____

*requires separate verification form **requires separate authorization form

Permit-Related Information

CBC Section 105.7 / CRC Section R105.7 Placement of Permit - Work requiring a permit shall not be commenced until the permit holder or an agent of the permit holder shall have posted the building permit in a highly visible location on the job site so as to allow the Building Official to conveniently make the required entries thereon regarding inspection of the work. The permit application, or a copy, and all correction notices must be kept with the building permit. This permit shall be maintained available by the permit holder until completion of the work and final approval has been granted by the Building Official.

CRC Section R108.6 - Work Commencing Before Permit Issuance - Any person who commences any work requiring a permit on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by the applicable governing authority that shall be in addition to the required permit fees.

RCMC Title 17, Chapter 17.04

17.04.080(F) 505 Premises Identification.

505.1 General. Approved numbers or addresses shall be placed prior to occupying on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property. Said numbers shall contrast with their background. In setting requirements for addressing, the Chief may be guided by the standard published by the Rancho Cordova Building Department's "Posting of Building Addresses."

RCMC, Title 16, Chapter 16.20, Article XII, Rental Housing Inspection Program

16.20.1200 Periodic inspections.

- A. The director and his or her designees may periodically inspect residential rental property in the city. Entry for inspection shall be as the result of consent from the owner or occupant, or as the result of a warrant, pursuant to RCMC [16.20.1205](#).
- B. If, upon the periodic inspection of a residential rental property, violations of applicable laws or ordinances are determined to exist, the director shall enforce the violation pursuant to this chapter.
- C. Tenants of residential rental property may request an inspection of their individual units in order to ensure that the property complies with applicable state law, the California Building Code, the Uniform Housing Code, the Uniform Code for the Abatement of Dangerous Buildings and the Rancho Cordova Municipal Code. [Ord. 19-2012 § 11; Ord. 26-2007 § 11].