Temporary Outdoor Dining Expansion Application

May 2020

This Application is for the temporary expansion of outdoor dining areas for sit-down dining facilities in response to COVID-19. For further information regarding regulations for Sacramento County, please contact the Sacramento County Health Department at https://dhs.saccounty.net/PUB/Pages/PUB-Home.aspx

Temporary Outdoor Dining Expansion Application

City Use Only
Application: # ____________________________
Date Submitted: ____________________________
Received By: ____________________________
Deposit: NO FEE IS REQUIRED

Submittal Requirements:

Applications without the following items will be deemed incomplete and will need to be resubmitted.

- Outdoor Dining Expansion application form.
- Property Owner Authorization form (if applicable)
- 8 1/2" x 11" size of the proposed plans
  - Proposed Location of outdoor dining area (Google map)
  - General layout of tables, fencing, and walkways

Applicant/Restaurant Information

Name of Applicant: ____________________________________  Restaurant Name: ____________________________________

Restaurant Address: ____________________________________

Contact Phone #: ____________________________

Days of Operation (circle all that apply): S  M  T  W  Th  F  S

Hours of Operation: ____________________________

Is this property (Circle One): PUBLIC or PRIVATE

Will Alcohol be served in outdoor dining area?  Y  N

Property Owner Information

Owner /Developer Name: ____________________________

Address: ____________________________________

City: ____________________________  State: ____________  Zip: ____________________________

Phone: ____________________________

Email: ____________________________

I/we hereby certify that the following information is true and correct and that the building or land will not be used for any other purpose than indicated in this application.

Applicant Signature: ____________________________  Date: ____________________________

Print Name: ____________________________
The undersigned applicant Restaurant seeks a temporary permit to use an area, as specified in this application and its attachments, for temporary dining. The applicant understands and agrees that the permit, once issued, is subject to the additional site-specific conditions or restrictions and the following requirements as stated in the City of Rancho Cordova Local Emergency Order #1 (herein known as Order):

A. Restaurants, as defined by Rancho Cordova Municipal Code section 23.1104.040, desiring to use public or private property for outdoor dining shall submit an application, on forms approved by the City, with photographs, drawings or depictions of the proposed location and layout, and such restaurants shall obtain a temporary, no-cost permit from the City, which permit may be granted or denied in the City’s sole discretion.

B. The use of outdoor property shall not interfere with vehicular and pedestrian traffic or access under the Americans with Disabilities Act.

C. No permanent item or structure shall be installed anywhere in association with outdoor seating permitted under this Order.

D. All forms of speaker amplification associated with the outdoor dining permitted under the City of Rancho Cordova Local Emergency Order and this application, shall be prohibited.

E. Temporary fencing not exceeding three (3) feet shall be placed in a safe manner around the outdoor dining area.

F. A minimum of four (4’ 0”) foot wide path of travel shall be provided and maintained along all pedestrian walkways from the public right-of-way and/or parking lot to all public building entrances. No outdoor use may obstruct this required pedestrian clearance in any manner, regardless of the width of the sidewalk.

G. Unless hours of operation are expressly extended or restricted by the permit, hours of operation for outdoor uses shall coincide with the hours of operation for the corresponding business with which the outdoor use is granted.

H. Restaurants shall comply with all applicable State and County laws, orders, and regulations pertaining to dining (including, but not limited to, county and state health orders regarding social distancing and size of dining parties, and the consumption or sale of alcoholic beverages) under this provision.

I. The provisions in the Rancho Cordova Municipal Code limiting temporary signage are suspended during the pendency of this local emergency for such signs associated with outdoor seating permitted under this Order, provided that such signs do not block, impede or otherwise interfere with the public rights-of-way and the safe travel of vehicles and pedestrians, including access under the Americans with Disabilities Act.

J. The provisions in the Rancho Cordova Municipal Code requiring a Zoning Certification approval for outdoor dining is suspended during the pendency of this local emergency.

K. The City reserves the right to determine additional criterion or standards in furtherance of the suitability and appropriateness of outdoor dining as requested by the restaurant.

L. No real property right is provided, given, or otherwise conveyed to any person or entity using public property for outdoor dining purpose. Any such use permitted hereunder shall cease not later than termination of the City’s local emergency, and the permittee shall return public property to the condition existing at the time of permit issuance. The City reserves the right, in its sole discretion during the pendency of the City local emergency, to terminate or extend any use permit issued hereunder, with or without cause. Upon termination of any use permit granted hereunder, the permittee shall return City-owned public property to the condition existing at the time of permit issuance.

M. Failure of any person to comply with this Order and any order issued by a law enforcement officer pursuant to this Order constitutes an imminent threat to public health.

N. This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the City of Rancho Cordova, its departments, officers, public officials, employees, or any other person

O. If any provision of this Order to the application thereof to any person or circumstances is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
P. This Order is made in order to further the protection of life, health, and safety of the public and shall be filed in the City Clerk’s Office and given widespread publicity and notice as is reasonably practicable.

Q. Unless otherwise rescinded or modified, this Order shall remain in effect until such time that the local emergency declared by the City has ceased.

I/we hereby agree to the requirements as portrayed in the City of Rancho Cordova Local Emergency Order above listed as well as any additional restrictions or conditions issued in connection with such approvals, and any subsequent Emergency Orders given by the City of Rancho Cordova involving dine-in/site down restaurants and outdoor dining areas in regards to COVID-19.

Applicant Signature:__________________________________________ Date:______________________
Print Name:______________________________________________________________________________

Conditions/Restrictions are attached in a table format.

Applicant Signature

I/we hereby certify that I/we have read and fully understand the conditions/restrictions listed in the attached table.
Applicant Signature:__________________________________ Date:______________________
Print Name:______________________________________________________________________________

The City of Rancho Cordova Planning Department intends to process permits with 3 business days.

Stay Safe & Stay Healthy!
CITY OF RANCHO CORDOVA
PLANNING
LETTER OF AUTHORIZATION

This form shall serve to notify the City of Rancho Cordova that I/we am/are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown below to file and represent my/our interest in the application(s) listed below.

Authorized Person:

Name/Business: _____________________________________________________________
Address: ________________________________________________________________
City/State/Zip: ____________________________________________________________
Phone: ___________________________________________________________________

Type of Application(s):

________________________________________________________________________

________________________________________________________________________

Legal Owners:
I/we are the legal owner(s) of the said property; have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct. I/we, by signing below, understand, acknowledge, and agree that I/we are a responsible party and could be jointly and severally responsible for any violations related to the above-referenced application and approval.

1) Printed Name __________________________
Signature ___________________________ Date _________________________________

2) Printed Name __________________________
Signature ___________________________ Date _________________________________

3) Printed Name __________________________
Signature ___________________________ Date _________________________________

A letter signed by the property owner(s) may be submitted in lieu of this form.
The letter must identify the person being authorized to represent the owner(s) and the application(s) being submitted.