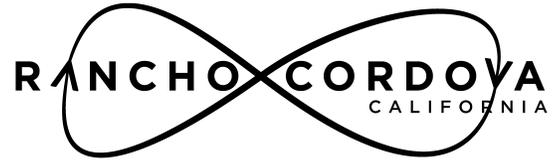


Temporary Outdoor Operations Application

July 2020



This Application is for the allowance of temporary outdoor operations in response to COVID-19. For further information regarding regulations for Sacramento County, please contact the Sacramento County Health Department at

<https://dhs.sacounty.net/PUB/Pages/PUB-Home.aspx>

Temporary Outdoor Operations Application

City Use Only

Application: # _____ Date Submitted: _____ Received By: _____ Fee: **NO FEE IS REQUIRED**

Submittal Requirements:

Applications without the following items will be deemed incomplete and will need to be resubmitted.

- Outdoor Operations application form.
- Property Owner Authorization form (if applicable)
- 8 1/2" x 11" size of the proposed plans
 - Proposed Location of outdoor operations area (Google map)
 - General layout of tables, fencing, shade structures, electrical, and walkways
 - All shade structures shall indicate that they are approved by the California State Fire Marshall for use within the state.
 - If proposing to use any electrical please provide detailed information on type and safety measures that will be put in place.

Applicant/Business Information

Name of Applicant: _____ Business Name: _____

Business Address: _____

Contact Phone #: _____ Email: _____

Outdoor Operation Information:

Days of Operation (circle all that apply): S M T W Th F S Hours of Operation: _____

Will Alcohol be served in outdoor dining area? Y N Is this property (Circle One): PUBLIC or PRIVATE

Is any electrical being used? Y N What type of barrier fence will be used (if any)? _____

Are any shade structures being used? Y N How many? _____ What size? _____

Property Owner Information

Owner /Developer Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

I/we hereby certify that the following information is true and correct and that the building or land will not be used for any other purpose than indicated in this application.

Applicant Signature: _____ Date: _____

Print Name: _____

The undersigned applicant Business seeks a temporary permit to use an area, as specified in this application and its attachments, for temporary outdoor operations. The applicant understands and agrees that the permit, once issued, is subject to the additional site-specific conditions or restrictions and the following requirements as stated in the City of Rancho Cordova Local Emergency Order #2 (herein known as Order):

- A. All Allowed Outdoor Businesses desiring to use public or private property for outdoor operations shall submit an Outdoor Operations Permit application, on forms approved by the City, with photographs, drawings or depictions of the proposed location and layout, and shall obtain a temporary, no-cost permit from the City, which permit may be granted or denied in the City's sole discretion.
- B. All Allowed Outdoor Businesses shall follow all applicable COVID-19 Industry Guidance as published by the California Department of Public Health and CAL-OSHA.
- C. The use of outdoor property shall not interfere with vehicular and pedestrian traffic, or access under all applicable accessibility laws, including the Americans with Disabilities Act.
- D. No permanent item, fixture, or structure shall be installed anywhere in association with outdoor operations permitted under this Order.
- E. All forms of speaker amplification associated with outdoor operations permitted under this Order shall be prohibited.
- F. If temporary fencing is installed, it shall not exceed three (3) feet tall and be placed in a safe manner around the outdoor service area.
- G. A minimum four (4' 0") foot wide path of travel shall be provided and maintained along all pedestrian walkways from the public right-of-way and/or parking lot to all public building entrances. No outdoor use may obstruct this required pedestrian clearance in any manner, regardless of the width of the sidewalk.
- H. Unless hours of operation are expressly extended or restricted by the permit, hours of operation for outdoor operations shall coincide with the hours of operation for the corresponding business with which the outdoor use is granted.
- I. These Allowed Outdoor Businesses shall comply with all applicable State and County laws, orders, and regulations pertaining to the services (including, but not limited to county and state health orders regarding masks and social distancing) under this provision.
- J. The provisions in the Rancho Cordova Municipal Code limiting temporary signage are suspended during the pendency of this local emergency for such signs associated with outdoor operations permitted under this Order, provided that such signs do not block, impede or otherwise interfere with the public rights-of-way and the safe travel of vehicles and pedestrians, including access under the Americans with Disabilities Act.
- K. The City reserves the right to determine additional criterion or standards in furtherance of the suitability and appropriateness of outdoor operations as requested by the business.

Other Agency Requirements

Please note that depending on business type there may be additional requirements and/or permit processes required by other State and/or Local agencies including but not limited to California Alcoholic Beverage Control, Sacramento County Environmental Management, Sacramento Metropolitan Fire District, etc.

<https://www.abc.ca.gov/law-and-policy/coronavirus19/>

https://emd.saccounty.net/EMD-COVID-19-Information/Pages/COVID-19-Environmental_Health.aspx

I/we hereby agree to the requirements as portrayed in the City of Rancho Cordova Local Emergency Order above listed as well as any additional restrictions or conditions issued in connection with such approvals, and any subsequent Emergency Orders given by the City of Rancho Cordova involving dine-in/site down restaurants and outdoor dining areas in regards to COVID-19.

Applicant Signature: _____ Date: _____

Print Name: _____

Planning Department Determination

This plan has been reviewed by the City of Rancho Cordova Development Services Team and to the best of our knowledge and belief, meets the City of Rancho Cordova Ordinances, orders, rules, standards, and regulations and does not increase any existing nonconformity. This signature does not constitute a variance from any requirements of an originally approved subdivision or site plan, or any federal, state or local code, law, specification, rule, guideline, or ordinance, such as but not limited to grading and building permits. It is the sole responsibility of the owner/developer, or any of their agents or contract professionals to ensure that the plan meets all the aforementioned requirements.

Planning Department Approval: _____ Date: _____

Print Name: _____

Conditions/Restrictions are attached in a table format.

Applicant Signature

I/we hereby certify that I/we have read and fully understand the conditions/restrictions listed in the attached table.

Applicant Signature: _____ Date: _____

Print Name: _____

The City of Rancho Cordova Planning Department intends to process permits with 3 business days.

Stay Safe & Stay Healthy!
CITY OF RANCHO CORDOVA
PLANNING

LETTER OF AUTHORIZATION

This form shall serve to notify the City of Rancho Cordova that I/we am/are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown below to file and represent my/our interest in the application(s) listed below.

Authorized Person:

Name/Business: _____

Address: _____

City/State/Zip: _____

Phone: _____

Type of Application(s):

Legal Owners:

I we/are the legal owner(s) of the said property; have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application(s) is true and correct. I/we, by signing below, understand, acknowledge, and agree that I/we are a responsible party and could be jointly and severally responsible for any violations related to the above-referenced application and approval.

1) Printed Name _____

Signature _____

Date _____

2) Printed Name _____

Signature _____

Date _____

3) Printed Name _____

Signature _____

Date _____

*A letter signed by the property owner(s) may be submitted in lieu of this form.
The letter must identify the person being authorized to represent the owner(s) and the application(s) being submitted.*