



Rancho Cordova Community Micro Grants Application

Please be as detailed as possible in this application, any missing information makes it harder for staff to fully assess the application.

Applicant Name & Title (if any): _____

Organization Name: _____

Is your organization service-oriented? (such as Moose Lodge, Kiwanis, Soroptimist, etc.)

Yes

No

Address: _____

Phone Number: _____

E-mail : _____

Program/ Event Details

Name of Program or Event: _____

Program or Event Date & Time: _____

Program or Event Location: _____

Expected Attendance: _____

Total Request Amount: _____

Program or Event Goal: *List the goal(s) of the proposed project/program.*

Program or Event Action Plan: *Describe how you will monitor progress to identify what works and what needs improvement. If the project is ongoing, indicate how the project/program will remain sustainable after the grant.*



Program or Event Significance: *Indicate how the project/program is innovative and will positively improve the quality of life for Rancho Cordova residents.*

Proposed Budget: *Detail all expected project/program costs: Please note these are reimbursable micro grants.*

Specific Cost Item	Amount
TOTAL:	

Attach or include below the following details to the application. Email is acceptable.

- Letters of Support: Three letters of support from community members who will be a part of the project and live in the project neighborhood.
- Additional information that was not captured in the application to be considered.

Application Review Process:

1. You will receive a written response from the City of Rancho Cordova within 30 business days following receipt of the application.
 - a. If you are funded, we wish you great success in help to further improve the quality of life in Rancho Cordova.
 - b. If you are not funded, please reach out to Lorianne Carl: lcarl@cityofranhocordova.org - to adapt your ideas and try again to receive funding when available. We want to work with you.
2. Funds will be used for an activity or project that improves the quality of life in a Rancho Cordova neighborhood.



3. Provide the City with an accounting summary, receipts and a brief update of your project afterwards, which will assist us in measuring the success of this program. Please note: all receipts should be submitted all at once and all receipts must reflect paid for reimbursement.
4. Allow City to inspect the program/event at any time to check on progress and see how the money is being spent.
5. Release, hold harmless, waive and discharge the City, its officers, elected and appointed officials, employees, agents, volunteers and consultants from any and all liability, claims or causes of action, loss, expenses and costs (including attorneys' fees) arising out of or in any way connected with the activity described in this application, or upon their acts or omissions, whether negligent or not. I understand that I may have rights under Section 1542 of the California Civil Code, which reads as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor." I expressly waive any rights conferred on me under California Civil Code Section 1542.

Applicant Name: _____

Applicant Signature: _____ Date: _____

City Signature: _____ Date: _____

Return completed application to:

City of Rancho Cordova
Attn: Lorianne Carl
2729 Prospect Park Drive Rancho Cordova, CA 95670
Or lcarl@cityofranchocordova.org

Thank you for your application!